

HOUSE NUMBERING

On July 1, 1999, the Manheim Township Board of Supervisors adopted a House Numbering Ordinance requiring all principal buildings to display the assigned house number according to guidelines set within the Ordinance.

The number of your new address should be properly posted according to these guidelines:

1. If your mailbox is single and separate and located by your access drive, three inch numbers should be displayed on the mailbox or post, visible from both sides, at least three (3) feet above the surface of the ground. This method is permitted even if the mailbox is on the opposite side of the road, as long as there are no other mailboxes that would cause confusion. Please be sure that the numbers are clearly visible from both directions of travel, and that the flag, paper box, or decorative plantings don't hinder the visibility.
2. If the building being addressed is within seventy-five (75) feet of the road that the address is assigned from, and clearly visible from the road, four (4) inch numbers may be posted on the building in a conspicuous location. Please be sure that visibility of the numbers are not hindered by trees or plants.
3. If you mailbox is not located singles and separate, and the building is more than seventy-five (75) feet from the road, then a sign with four (4) inch number should be placed by the access drive. This sign should be visible from both direction of travel and the number display should be at least three (3) feet above the surface of the ground.
4. If you share an access (common drive) with another dwelling, four (4) inch numbers for both dwellings should be posted at the common entrance, then four (4) inch numbers placed at the individual driveways. (or on the building if visible and within 75 feet of the common drive).

Please be sure that the numbers are posted on a contrasting background. Gold or Silver numbers on natural wood are difficult to see. If you have any questions please call the Township office.