

**MANHEIM TOWNSHIP**  
**5191 Wool Mill Road**  
**Glennville, PA 17329**

**Minutes, Manheim Township Board of Supervisors Meeting**  
**March 15, 2021**

The Manheim Township Board of Supervisors, York County, PA met on Monday, March 15, 2021 to transact the regular monthly business.

The following were in attendance:

Larry Miller  
Nate Osborne  
Rose Kirkpatrick

Township Staff:

Loren Riebling, Township Manager  
Gerald Shue, Road Foreman  
Michelle Hershey, Secretary-Treasurer

Not present:

John Elliott, Solicitor

There was 1 person in the audience.

Chairman Miller called the meeting to order at 7:03 PM with the Pledge to the Flag.

**Executive Session -**

There was one executive session at 5:45 pm on 3/15/21 to discuss personnel matters.

**Announcements** – None

**Public Comment** –None

**Consent Motion Package**

Vice Chairman Osborne made a motion, seconded by Supervisor Kirkpatrick, to approve the consent package consisting of: Board Minutes of February 15, 2021, Tax Collector Report for February 2021 and reports from the following: Pleasant Hill VFD 2020 Annual Report, Manager, Zoning, Treasurer, Road Department, NYCPRD Calls (February 2021).

**Vote 3-0**

**A. Solicitor Report –**

Nothing to report.

**B. Committee Reports – 1. Northern York County Regional Police Department –**

None

**2. EMA –**  
None

**C. Subdivision –**  
**Claude Warner – Add-on Subdivision & MR Applications**

This application was accepted on February 15, 2021. The review period would expire on May 16, 2021.

York County and Manheim Township Planning Commission still need to review this application to provide comments so this application can remain tabled.

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to table the Claude Warner – Add-on Subdivision & MR Applications until required reviews are completed.

**Vote 3-0**

**D. Unfinished Business –**  
**Hanover Borough request on Landfill Fee-in-Lieu of Taxes**

Riebling had reported that he spoke with the Hanover Borough official that is the liaison for this matter. He advised Riebling that they have an engineer engaged in the land development plan, but they were not able to get the plan to the township by the deadline which was requested by February. Riebling reported that he knows that this is in process and they are hoping to have this by the April meeting. Riebling stated that this can remain tabled.

**Memorial at MACP for Chairman Muir**

Riebling reported that he had spoken with Chairman Muir's wife, Dawn, and will get in contact with Kevin Dickmyer regarding a memorial for Chairman Muir. Riebling stated that this can remain tabled.

**Well Isolation Waiver Request**

Riebling reported the application was provided in the board of supervisor's packets. Riebling stated that this is a property at 5800 North Church St., lot size is approximately a quarter of an acre. They have a failed system. Riebling stated that he was unsure if this project is a flip but knows that the owners will not be living there. The concern is making the subsequent owner aware that this condition exists. The owner is asking through this application is if they can replace a septic system on there property that is closer than 100 ft to their own well, but still isolate it at least 100 ft from the adjoining property line. Riebling reported that the application includes an indemnity hold harmless agreement between the township and the owner because of this action they cannot hold the township accountable for any problems with their water. Supervisor Kirkpatrick stated that she would like to know what the distance is from the well before deciding. Supervisor Kirkpatrick asked if a decision has to be made now or can they wait until more information is provided. Riebling stated that is at the discretion of the board. Vice Chairman Osborne has concerns because of so many unknowns with the property. Riebling reported that there is nothing in this waiver that requires it to be included on a deed as a notice or recorded anywhere. Chairman Miller asked if there is a way that the information can be attached to the deed. Riebling stated that is something that he would have to look into. Riebling stated that

a conditional approval can be made tonight stating that if it can be recorded with information attached to the deed it will be approved, if not wait until next month.

Vice Chairman Osborne made a motion, seconded by Supervisor Kirkpatrick to table the Well Isolation Waiver until more information can be provided.

**Vote 3-0**

### **E. New Business–**

#### **Insurance Deductibles**

Riebling reported that he provided information to the board regarding insurance deductibles. Riebling recommended keeping the deductibles as they are (\$500.00) since the township will be getting an approximate 10% discount and raising the deductible would only save an additional \$104.00 or \$234.00 with a respective deductible increase to \$1,000.00 or \$2,500.00. The board requested to leave as is.

#### **Comprehensive Plan Review**

Riebling provided and reviewed information to the Board of Supervisors regarding Manheim Townships Comprehensive Plan.

#### **Purchase Requisitions**

Road Dept. – 25 each 28 inch traffic cones – Garden State Highway Products, \$356.25:  
Budgeted \$550.00.

Road Dept. – 24 each 50 pound bags of fertilizer with Viper for weed control at MACP – American Seed Co., \$598.80: Budgeted \$1,000.00.

Road Dept. – 15 gallons Esplanade weed killer & 2.5 gallons of adjuvant for roadside spraying – Arborchen, \$822.50: Budgeted \$1,000.00.

Road Dept. – 60 each 50 pound bags of flake calcium chloride for gravel road dust control – TriBoro Concrete, \$675.00: Budgeted \$750.00

Road Dept. – Two week rental of Kabota RTV for roadside spraying – Messick's, \$950.00:  
Budgeted \$1,000.00.

Road Dept. – Replace two rear tires on backhoe – Scotty's Tire, \$1,389.90: Budgeted \$1,700.00

Road Dept. – Catch basins/grates for Pine Tree & Grave Run Road pipe replacement – Monarch Products, \$802.00: Budgeted \$920.00.

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to approve the purchase requisitions as presented.

**Vote 3-0**

#### **Training Notices:**

Free webinar from 8 am – 12 pm on 3/15 through LTAP – Unimproved gravel roads

Next Meeting – April 19, 2021 @7:00 pm

With no further business Chairman Miller adjourned the meeting to an executive session to discuss personnel matters at 7:50 pm.