

**MANHEIM TOWNSHIP**  
**5191 Wool Mill Road**  
**Glennville, PA 17329**

**Minutes, Manheim Township Board of Supervisors Meeting**  
**February 15, 2021**

The Manheim Township Board of Supervisors, York County, PA met on Monday, February 15, 2021 to transact the regular monthly business.

The following were in attendance:

Larry Miller  
Nate Osborne  
Rose Kirkpatrick

Township Staff:

Loren Riebling, Township Manager

Not present:

Gerald Shue, Road Foreman  
Michelle Hershey, Secretary-Treasurer  
John Elliott, Solicitor

There was 0 persons in the audience.

Chairman Miller called the meeting to order at 7:44 PM with the Pledge to the Flag.

**Executive Session -**

There was one executive session at 7:00 pm on 1/18/21 and one at 6:00 pm on 2/15/21 to discuss personnel matters.

**Announcements** – None

**Public Comment** –None

**Consent Motion Package**

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick, to approve the consent package consisting of: Board Minutes of January 4, 2021, Tax Collector Report for December 2020 & January 2021, Planning Commission Minutes for January 7, 2021 (draft) and reports from the following: Jefferson VFD 2020 Annual Report, Manager, Zoning, Treasurer, Road Department, SEO, NYCRPD Calls (January 2021).

**Vote 3-0**

**A. Solicitor Report –**

Still no contact from owner with tree complaint on Copenhaver Road. 90 day past due balance of \$1,358.40 for engineering review. Letter authorized and sent. Riebling reported that Solicitor Elliott doesn't believe that permits can be withheld. The Board of Supervisors discussed crediting the \$1,358.40 for engineering fees as reimbursement for tree sapling replacement. Riebling stated that he would talk to Solicitor Elliott regarding a release document stating the issue has been agreed upon and resolved.

Supervisor Kirkpatrick made a motion, seconded by Vice Chairman Osborne to send a letter to Mr. Langkam stating that Manheim Township will take \$1,358.40 for the engineering review and wipe that slate clean. Mr. Langkam will have to sign a release that the trees have been paid for as well as the engineering fees.

**Vote 3-0**

**B. Committee Reports –**

**1. Northern York County Regional Police Department –**

None

**2. EMA –**

None

**C. Subdivision –**

**Claude Warner – Add-on Subdivision & MR Applications**

This application was submitted on January 28, 2021. The initial review was completed on February 5, 2021. A few deficiencies were noted, and a revised plan was submitted that addressed the initial review comments. The applications are recommended for acceptance. Upon acceptance the review period would expire on May 16, 2021.

Chairman Miller made a motion, seconded by Vice Chairman Osborne to accept the Claude Warner – Add-on Subdivision & MR Applications for review and consideration.

**Vote 3-0**

**D. Unfinished Business –**

**Hanover Borough request on Landfill Fee-in-Lieu of Taxes**

Riebling had reported that Hanover Borough is requesting that Manheim Township dissolve a fee-in-lieu of taxes agreement for the landfill property due to their tax-exempt status being changed to taxable because of their lessee, Buffalo Construction. Riebling received an email stating that Buffalo Construction is working with Robert A. Sharrah and his firm to complete a land development plan for submission and planning to submit by February. Riebling stated that this can remain tabled.

**Memorial at MACP for Chairman Muir**

Riebling had reported that Chairman Muir's wife, Dawn, has been in contact with Kevin Dickmyer regarding a memorial for Chairman Muir. Riebling stated that this can remain tabled.

### **Well Isolation Waiver Request**

Riebling recommended that this be tabled. Riebling stated that he received the application today without owner information. Riebling stated that after talking with the SEO it seems to be a rental company purchasing the property through an estate. Riebling stated that after looking at the assessment map he called the assessment office, and the property is still in the prior owner's name. The Rental company does not have legal ownership to be able to make this request. Remain Tabled.

### **E. New Business–**

#### **Ratify Snow Emergency Declaration of February 1, 2021**

Vice Chairman Osborne made a motion, seconded by Supervisor Kirkpatrick to ratify Snow Emergency Declaration of February 1, 2021

**Vote 3-0**

#### **Authorize sale of the 1980 Chevrolet Bucket Truck via Municibid**

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to authorize sale of the 1980 Chevrolet Bucket Truck via Municibid with a reserve amount of \$500.00.

**Vote 3-0**

#### **Accept Nathan Osborne's resignation from the Planning Commission**

Supervisor Kirkpatrick make a motion, seconded by Chairman Miller to accept Nathan Osborne's resignation from the Planning Commission.

#### **Appoint Andrew Weaver to the Planning Commission to fill vacancy with term expiring 12/31/2023**

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to appoint Andrew Weaver to the Planning Commission to fill vacancy with term expiring 12/31/2023.

**Vote 3-0**

#### **Appoint Burnell Doll to the AG Security Area Advisory Council – No Term**

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to appoint Burnell Doll to the AG Security Area Advisory Council – No Term

**Vote 3-0**

#### **Transfer \$200,000.00 from GF to CRF per 2021 Budget**

Vice Chairman Osborne made a motion, seconded by Supervisor Kirkpatrick to authorize the transfer \$200,000.00 from GF to CRF per 2021 Budget.

**Vote 3-0**

#### **Central Pa Technologies Billing**

Riebling reported that there were two new computers purchased and installed in July 2020. In December 2020 Secretary/Treasurer's new computer started to have blue screen issues which required a restart every 10 minutes. Riebling reported that he was unaware that time during the remote calls and while physically at the building to resolve this issue was being billed. Riebling stated that CPT claimed 18 hours of billing and charged the township \$1,282.50 which is \$71.25 per hour. Riebling stated that the new computers that were purchased cost \$1,270.00 each with

setup included. Riebling stated that he spoke with Joe the owner of CPT and Joe stated that he did provide the township with a reduced cost for the technical issues. Riebling told Joe that he would have to speak to the Board of Supervisors regarding this bill. Riebling suggested that he and a Supervisor Kirkpatrick set up a phone meeting with Joe to try and negotiate on the amount owed. Supervisor Kirkpatrick is requesting a copy of the warranty for the computers.

### **Purchase Requisitions**

Road Dept. – Pipe Purchases for 2021 Projects – D.B. Krieg, \$2,430.00; \$3,656.30 budgeted for pipe in GF 436. This is a ratification of Chairman Miller’s prior authorization to avoid a price increase on February 1.

Chairman Miller made a motion, seconded by Vice Chairman Osborne to approve the pipe purchases for 2021 project – D.B. Krieg - \$2,430.00.

### **Vote 3-0**

Planned Capital Improvement – New radios for communication (1 Base unit, 11 Mobile units, & 3 portable units – Mill’s Communications, Inc., \$12,538.00: \$13,000.00 budgeted in GF 430.700. Note: A subscription service is needed for the repeater tower at a rate of \$12.50/month/unit, or \$187.50/month, or \$2,250.00 per year. This can easily be absorbed in GF account 405.320 (communications) since we saved - \$4,400.00 in the account by switching to VOIP phone service in 2019. Vice Chairman Osborne reported that he is going to be doing a repeater upgrade with the SWSD and isn’t sure if there would be time to try and explore a partnership with the school district. Chairman Osborne will have more information at next month’s meeting.

Table for SWSD action on repeater package joint venture.

### **Training Notices:**

None

Next Meeting – March 15, 2021 @7:00 pm

With no further business Chairman Miller adjourned the meeting at 9:07 pm.