

MANHEIM TOWNSHIP
5191 Wool Mill Road
Glenville, PA 17329

Minutes, Manheim Township Board of Supervisors Meeting
October 19, 2020

The Manheim Township Board of Supervisors, York County, PA met on Monday, October 19, 2020 to transact the regular monthly business.

The following were in attendance:

Larry Miller, Acting Chairman
Nate Osborne, Supervisor
Burnell Doll, Supervisor

Township Staff:

Loren Riebling, Township Manager
Michelle Hershey, Secretary-Treasurer
Gerald Shue, Road Foreman

Not present:

John Elliott, Solicitor

There were 5 persons in the audience.

Acting Chairman Miller called the meeting to order at 7:00 PM with the Pledge to the Flag.

Executive Session -

None

Public Comment –

None

Announcements –

Acting Chairman Miller acknowledged & introduced Supervisor Appointee, Nate Osborne, filling a vacancy through the end of term on December 31,2025.

Northern York County Regional Police building dedication of the David D. Tome Substation that will be held on October 21, 2020 at 4:00 pm at 6115 Thoman Dr., Spring Grove. You must call to let them know you will be attending.

Riebling reported that the polling location for November 3, 2020 and beyond, is now at 2025 Dubs Church Road at the Dubs Church Annex Building. The new Voter ID cards indicate the address of 1958 Dubs Church Road, which is the street address of the actual church.

Riebling reported that the township received \$875.00 in donation for the Manheim Adventure Park in memory of Chairman Matt Muir.

**Reorganize due to vacancy:
Elect Chairman & Vice Chairman**

Acting Chairman opened the nominations for Chairman and Vice Chairman.

Supervisor Doll made a motion, seconded by Supervisor Osborne to appoint Acting Chairman Miller as the Chairman.

Vote 3-0

Chairman Miller made a motion, seconded by Supervisor Doll to appoint Supervisor Osborne as the Vice Chairman.

Vote 3-0

Re-appointment considerations:

Supervisor Doll Made a motion, seconded by Vice Chairman Osborne to approve the re-appointments:

- Delegate to York Area Earned income Tax Bureau's Tax Collection Committee – Vice Chairman Osborne
- WAS/IS Alternate – Chairman Miller
- Alternate for York Area Tax Bureau Director – Chairman Miller
- SWRPD Representative – Chairman Miller
- NYCRPD Primary Representative – Chairman Miller
- WAS/IS Alternate NYCPD Representative – Vice Chairman Osborne
- Southwestern School District Liaison Meeting Representative – Chairman Miller

Vote 3-0

Consent Motion Package

Chairman Miller made a motion, seconded by Supervisor Doll, to approve the consent package consisting of: Board Minutes of September 21 and September 28, 2020, Tax Collector Report for September 2020 and reports from the following: Manager, Zoning, Treasurer, Road Department, SEO (September), SWRPB Minutes/Financials and NYCRPD Calls (September).

Riebling reported that Penn Waste will have a price increase of .57 per quarter due to disposal increase and this will not apply to the tag a bag program.

Vote Chairman Miller and Supervisor Doll 2- Vice Chairman Osborne abstain.

Solicitor's Information

Case Management Conference for Mason Hearing –Riebling reported that a trial date has been set for November 19, 2020.

There has been no contact from owner with tree complaint on Copenhaver Road.

**B. Committee Reports –
1. Police Service –**

SWRPB Meeting Updates

Chairman Miller reported that the SWRPD pension fund will all be transferred and closed out by October 30, 2020.

Chairman Miller reported that Tail Insurance will need to be purchased to cover any liabilities that may come up over the next two years with the closing of the SWRPD.

2. EMA –

Nothing to report

C. Subdivision –

Robert Elmiger – Add-on Plan & MR Requests

This application was accepted on September 21, 2020. The review period expires on December 20, 2020.

This plan can remain tabled until required agency reviews are completed.

New Applications

None

D. Unfinished Business –

Hanover Borough Request on Landfill Fee-in-Lieu of Taxes

Riebling reported that Hanover Borough is requesting that Manheim Township dissolve a fee-in-lieu of taxes agreement for the landfill property due to their tax-exempt status being changed to taxable because of their lessee, Buffalo Construction. The current agreement indicates a fee-in-lieu of tax amount of \$1,137.00. Riebling stated that this can remain tabled.

Memorial at MACP for Chairman Muir

Riebling reported that he reached out to Chairman Muir's wife Dawn regarding a memorial to be placed at MACP. Riebling stated that this can remain tabled.

New Business

2021 Budget Status & Schedule

Steve Sherman & Julie Moul representatives from the Guthrie Memorial Library provided information to the Board of Supervisors. The information provided was to show the Board of Supervisors what the library provides to the Manheim Township residents and would like the Board to consider increasing the annual contribution. Riebling provided information showing that it would be possible to increase the contribution from \$5,000.00 to \$6,200.00.

Riebling provided the 2021 budget session process schedule to the Board of Supervisors. Discussion occurred on capital purchases/project funding. Riebling stated that an executive session for personnel matters can be held on Monday, October 26, 2020 at 7:00 pm and at the November 16, 2020 meeting the 2021 proposed draft budget can be reviewed/ finalized and adopt & advertise if possible. If needed, revise/finalize, adopt and advertise proposed 2021 budget at a special meeting on November 23, 2020 and then on December 21, 2020, adopt 2021 budget with any necessary revisions.

Fire Fund Distribution

Riebling reported that the 2020 Allocation of State Aide & Fire Tax will be:

| | <u>State Aide</u> | <u>Fire Tax Fund</u> | <u>Total</u> |
|---------------|-------------------|----------------------|--------------|
| Jefferson | \$11,799.64 | \$3,406.16 | \$15,205.79 |
| Pleasant Hill | \$11,799.64 | \$3,406.16 | \$15,205.79 |
| Lineboro | \$0.00 | \$30,411.59 | \$30,411.59 |

Chairman Miller made a motion, seconded by Supervisor Doll to approve the 2020 Allocation of State Aide & Fire Tax as presented.

Vote 3-0

Purchase Requisitions

None

Training Notices:

Flagger training & 3-year re-certification – Burnell Doll, Tony DePalmer & Bruce Coney:
November 10 at Springettsbury Twp, 1 pm- 5 pm - \$55 each or \$165 total.

Chairman Miller made a motion, seconded by Vice Chairman Osborne to approve the purchase requisitions as presented.

Vote 3-0

Special Meeting – Executive Session – October 26, 2020 @7:00 pm
Next Meeting – November 16, 2020 @7:00 pm

With no further business Chairman Miller adjourned the meeting at 7:57 pm.