

**MANHEIM TOWNSHIP**  
**5191 Wool Mill Road**  
**Glenville, PA 17329**

**Minutes, Manheim Township Board of Supervisors Meeting**  
**September 21, 2020**

The Manheim Township Board of Supervisors, York County, PA met on Monday, September 21, 2020 to transact the regular monthly business.

The following were in attendance:

Larry Miller, Chairman

Burnell Doll, Supervisor

Township Staff:

Loren Riebling, Township Manager

Michelle Hershey, Secretary-Treasurer

Gerald Shue, Road Foreman

Not present:

John Elliott, Solicitor

There were 4 persons in the audience.

Chairman Miller called the meeting to order at 7:00 PM with the Pledge to the Flag and asked for moment of silence in memory of Chairman J. Matthew Muir.

Chairman Miller stated that Chairman Muir will be missed and that he was a great supervisor and friend.

**Executive Session -**

None

**Public Comment –**

None

**Announcements –**

Northern York County Regional Police building dedication of the David D. Tome Substation that will be held on October 21, 2020 at 4:00 pm at 6115 Thoman Dr., Spring Grove

**Consent Motion Package**

Riebling addressed the Board of Supervisors regarding the response letter received from PennDOT regarding noxious weed control and mowing practices. The letter stated the township may enter a Municipal Maintenance Agreement with PennDOT for mowing state roadways within the township. Riebling asked the Board of Supervisors if they would like him to get information on what this agreement would entail. Riebling stated that Rates for mowing agreements are calculated using the unit of measure as “Lane Miles” on two-way roadways and “Acres” on limited access roadways. The yearly agreement would include three mowing cycles to equal the number of cycles

that are performed by the department. After a brief discussion, the Board of Supervisors requested that Riebling get further information before making any decisions.

Chairman Miller made a motion, seconded by Supervisor Doll, to approve the consent package consisting of: Board Minutes of August 17 and September 16, 2020, Tax Collector Report for August 2020, Planning Commission Minutes (draft) September 3, 2020 and reports from the following: Manager, Zoning, Treasurer, Road Department, SEO (August).

**Vote 2-0**

### **Solicitor's Information**

Case Management Conference for Mason Hearing –Riebling reported that a trial date has been set for November 5, 2020. This will need to be rescheduled because Riebling will be out on vacation that week.

There has been no contact from owner with tree complaint on Copenhaver Road.

### **B. Committee Reports –**

#### **1. Police Service –**

SWRPB Meeting Updates

None

NYCRPD Information

Northern York County Regional Police building dedication of the David D. Tome Substation that will be held on October 21, 2020 at 4:00 pm at 6115 Thoman Dr., Spring Grove.

#### **2. EMA –**

Nothing to report

### **C. Subdivision –**

#### **Ryan & Patricia Bankert – Add-on Plan & MR Requests**

This application was submitted on July 20, 2020. The review period expires on October 18, 2020.

This application has been reviewed by all required agencies and the relevant comments have been addressed. Based on the nature of the application and review comments, the recommended actions include:

- Approve the MR's for:
  - Section 403.A.1 – Plan scale requirements
  - Section 403.C – Requiring separate sheets for existing and proposed features
  - Section 502.1.N – Concrete monument requirements
- Unconditionally approve the plan as revised.

Chairman Miller made a motion, seconded by Supervisor Doll to unconditionally approve the Ryan & Patricia Bankert – Add-on Plan & MR Requests as presented.

**Vote 2-0**

## **New Applications**

### **Robert Elmiger – Add-on Plan & MR Requests**

This application was submitted on August 12, 2020. The initial review was completed on August 26, 2020. Several deficiencies were noted, and a revised plan was submitted that addressed the initial review comments. The applications are recommended for acceptance. Upon acceptance, the review period would expire on December 20, 2020.

Chairman Miller made a motion, seconded by Supervisor Doll to accept for review and consideration the Robert Elmiger – Add-on Plan & MR Requests.

**Vote 2-0**

### **D. Unfinished Business –**

None

### **New Business**

#### **2021 MMO - \$16,643.00**

Riebling reported that the 2021 Pension MMO is \$16,643.00 an increase of \$600.00.

Chairman Miller made a motion, seconded by Supervisor Doll to approve the 2021 Pension MMO - \$16,643.00

**Vote 2-0**

### **Hanover Borough Request on Landfill Fee-in-Lieu of Taxes**

Riebling reported that Hanover Borough is requesting that Manheim Township dissolve a fee-in-lieu of taxes agreement for the landfill property due to their tax-exempt status being changed to taxable because of their lessee, Buffalo Construction. The current agreement indicates a fee-in-lieu of tax amount of \$1,137.00. Riebling stated that Hanover Borough is meeting tonight on this matter and is requesting to table this until he hears back from Hanover Borough.

Chairman Miller made a motion, seconded by Supervisor Doll to table the Hanover Borough Request on Landfill Fee-in Lieu of taxes until they hear back from Hanover Borough.

**Vote 2-0**

### **Memorial at MACP for Chairman Muir**

Riebling reported that he reached out to Chairman Muir's wife Dawn regarding a memorial to be placed at MACP. He has not heard back from her at this time. Riebling requested tabling this until he hears back from Dawn Muir.

Chairman Miller made a motion, seconded by Supervisor Doll to table the Memorial at MACP for Chairman Muir until hearing back from Dawn Muir.

**Vote 2-0**

### **Supervisor Vacancy Appointment**

Due to the passing of Chairman Muir a special meeting was held to interview qualified candidates for the supervisor Vacancy appointment. Chairman Miller stated that the two

remaining Supervisors have agreed on Nathan Osborne who is currently on the Planning Commission.

Chairman Miller made a motion, seconded by Supervisor Doll to appoint Nathan Osborne to fill the Supervisor vacancy created by the passing of Chairman J. Matthew Muir.

**Vote 2-0**

**Purchase Requisitions**

Crack Sealing Material – 135 x 35# Boxes at \$15.75 each: Purchase from North Codorus for use in their machine - \$2,126.25 from SF 438, Budgeted \$2,000.00.

55 Gallon Drum of 15W40 CJ-4 Motor Oil: Messick's - \$704.34 from SF 437, Budgeted \$1,500.00.

MX-65 Firewall; 3-year security license advance renewal: Central Pa Technology - \$1,174.10 from GFF 414.300. Unbudgeted but needed (This license is for 2021 when planned to budget the item).

Chairman Miller made a motion, seconded by Supervisor Doll to approve the purchase requisitions as presented.

**Vote 2-0**

**Training Notices:**

Herbicide Applicator's Training for RF & EO2 – Webinar Session at our discretion, \$15.00 each.

Chairman Miller made a motion, seconded by Supervisor Doll to approve the training notices as presented.

**Vote 2-0**

Next Meeting – October 19, 2020 @7:00 pm

With no further business Chairman Miller adjourned the meeting at 7:29 pm.