

**MANHEIM TOWNSHIP**  
**5191 Wool Mill Road**  
**Glennville, PA 17329**

**Minutes, Manheim Township Board of Supervisors Meeting**  
**May 18, 2020**

The Manheim Township Board of Supervisors, York County, PA met on Monday, May 18, 2020 to transact the regular monthly business.

The following were in attendance:

Matt Muir, Chairman

Burnell Doll, Supervisor

Township Staff:

Loren Riebling, Township Manager

Not present:

Larry Miller, Vice Chairman

Michelle Hershey, Secretary-Treasurer

John Elliott, Solicitor

Gerald Shue, Road Foreman

There were 1 person in the audience.

Chairman Muir called the meeting to order at 7:01 PM with the Pledge to the Flag.

**Executive Session -**

Chairman Muir reported that there was an Executive Session held on April 28, 2020 for legal matters related to a damage claim.

**Public Comment –**

None

**Consent Motion Package**

Chairman Muir made a motion, seconded by Supervisor Doll, to approve the consent package consisting of: minutes March 16, 2020 & April 20, 2020, Tax Collector Report March & April 2020, Auditors minutes January 7; February 19; March 4; March 18 & March 19, 2020 and reports from the following: Manager, Zoning, Treasurer, Road Department, SEO, NYCPRD – All include March & April.

**Vote 2-0**

**Solicitor's Information**

Case Management Conference for Mason Hearing – June 1 – Robert Boysen Matter, may be delayed.

There has been no contact from owner with tree complaint on Copenhaver Road.

**B. Committee Reports –**

**1. Southwestern Regional Police Department –**

Next SWRPB meeting, June 12th, 2019 at 7:00 pm at 6115 Thoman Road.  
Legal complaint filed – Smith v. SWRPD, Harrison, et al.

Chairman Muir reported that the pension issues are being wrapped up and don't have any information as of now for the Impact Bargaining.

**2. EMA –**

Nothing to report

**C. Subdivision –**

**New Application**

**Roger Main – Add-on Subdivision & MR Applications**

This application was submitted on April 30, 2020. The initial review was completed on May 12, 2020. A few minor corrections were requested to be considered a complete application. The revisions were applied to the plan and the applications are recommended for acceptance. Upon acceptance, the review period would expire on August 16, 2020.

Chairman Muir made a motion, seconded by Supervisor Doll to approve the Roger Main – Add-on Subdivision & MR Applications for review and consideration.

**Vote 2-0**

**D. Unfinished Business –**

**Consideration of Fair District Support Resolution**

Remain Tabled

**New Business**

**Cable Franchise Agreement Ordinance 2020-01 – Hearing and Consideration**

Riebling reported that this has been advertised for consideration for this ordinance that enacts a new 10 year franchise agreement with Comcast Cable. Chairman Muir opened the public hearing for comment at 7:09 pm. With no public comment, Chairman Muir closed the hearing at 7:09 pm.

Chairman Muir made a motion, seconded by Supervisor Doll to adopt the Cable Franchise Agreement Ordinance 2020-01 with no P.E.G. grant, and if billed for in-kind services in the future we are requesting to be invoiced.

**Vote 2-0**

**2020 Bid Awards**

An advertised public meeting for the opening of material bids was held at the municipal building Monday, May 18, 2020 at 2:00 PM. All sealed bids were opened at this meeting. Township Manager Riebling opened and read to the audience the bids as follows:

**The following bids were submitted for aggregate materials:**

<b>Vendor</b>		<b>Vendor</b>	
York Building Products		Vulcan	
P/U	Deliver	P/U	Deliver

AASHTO #8	\$11.45	\$16.95	\$10.80	\$16.30
AASHTO #57	\$ 9.00	\$14.50	\$ 9.45	\$14.95
2A/2RC Stone	\$ 5.00	\$10.50	\$ 5.60	\$11.10
R4/R5 Rock	\$12.00	\$20.75	\$14.90	\$21.95
DSA			\$19.25	\$26.75

**The following bids were submitted for asphalt materials:**

	<b>Vendor</b>	
	York Materials Group	
	P/U	Deliver
9.5 mm Superpave	\$58.40	\$66.00
19 mm Superpave	\$53.25	\$60.85

**The following bid was submitted for Road Oil:**

	<b>Vendor</b>	
	Hammaker	
	Deliver	
E3-M	\$2.69	

**The following bid was submitted for Single Seal Coat:**

	<b>Vendor</b>	
	Hammaker	
	Deliver	
A) Single Seal	\$1.33 Sq Yd	

**The following bid was submitted for Double Seal Coat:**

	<b>Vendor</b>	
	Hammaker	
	Deliver	
B) Double Single Seal	\$2.49 Sq Yd	

**The following bid was submitted for Fog Seal Coat:**

	<b>Vendor</b>	
	Hammaker	
	Deliver	
C) Fog Seal	\$.54 Sq Yd	

Riebling reported that no bids were submitted for fuels. Due to the projected total annual cost of fuels we can simply get three quotes and utilize the most cost effective vendor for each type of fuel.

Township Manager Riebling announced that the Board of Supervisors will receive the submitted bid findings as stated above and award the 2020 bids at tonight's Board of Supervisors meeting, beginning at 7:00 PM.

Township Manager Riebling adjourned the bid opening meeting at 2:15 PM.

#### **Awarding of the 2020 Material Bids –**

Township Manager Riebling presented to the Board of Supervisors the findings of opened bids. Riebling recommended that the Board of Supervisors award the aggregate bid to York Building Products, except the DSA awarded to Vulcan Material, the asphalt bid to York Materials Group, road oil to Hammaker, and the single seal coat, double seal coat and fog seal to Hammaker.

There was a thorough review of the submitted bids by the Board of Supervisors.

Chairman Muir made a motion, seconded by Supervisor Doll to award the bids as follows:

- Aggregate materials - AASHTO #3, ASHTO #8, AASHTO #57, R4/R5 rock, and 2A/2RC Stone to York Building products.
- DSA to Vulcan Materials Group.
- Asphalt materials to York Materials Group
- Road Oil to Hammaker
- Single, Double and fog seal coat to Hammaker
- Fuel and heating oil will get three quotes from vendors

**Vote 2-0**

#### **Resolution 2020-547 – Defer Penalty Period on Real Estate Tax until 12/31/2020**

Chairman Muir made a motion, seconded by Supervisor Doll to adopt Resolution 2020-547

Defer penalty period on Real Estate Tax until 12/31/2020.

**Vote 2-0**

#### **Building Access for June 2 Primary & Mail-In Ballots**

Riebling reported that the municipal building will be used for the June 2, 2020 primary elections.

Riebling reported that he received information that the York County is having problems getting poll workers so some places may have to be consolidated.

#### **Donation of Easter Egg Hunt Eggs to Manheim Elementary for School Lunches**

Riebling reported that \$320.00 was spent for the Easter Eggs but due to the pandemic the Easter Egg hunt had to be cancelled. South Western School District was contacted and they were able to send the Easter Eggs in the to go lunches for students, so the eggs were donated for that purpose.

#### **Purchase Requisitions**

Road Dept – Ratify Paver Expense – Highway Equipment, NTE \$10,860 (may be \$9,450.00 with discount); SF 437, Verbal approval given May 4, 2020.

Chairman Muir made a motion, seconded by Supervisor Doll to approve Purchase Requisition as presented.

**Vote 2-0**

Supervisor Doll reported that there has been poison hemlock in Manheim Township on Lineboro Rd. and Hokes Rd.

Next Meeting – June 15, 2020 @7:00 pm

With no further business Chairman Muir adjourned the meeting at 7:27 pm.