

MANHEIM TOWNSHIP
5191 Wool Mill Road
Glennville, PA 17329

Minutes, Manheim Township Board of Supervisors Meeting
November 25, 2019

The Manheim Township Board of Supervisors, York County, PA met on Monday, November 25, 2019 to review and finalize the 2020 proposed budget and wage packages.

The following were in attendance:

Matt Muir, Chairman
Larry Miller, Vice Chairman
Burnell Doll, Supervisor

Township Staff:

Loren Riebling, Township Manager

Not present:

John Elliott, Solicitor
Michelle Hershey, Secretary-Treasurer
Gerald Shue, Road Foreman

There were 0 persons in the audience

Chairman Muir called the meeting to order at 7:14 PM.

Executive Session – Chairman Muir announced that the Board held an executive session at 6 pm on November 25, 2019, to review annual employee performance.

Public Comment – None

Unfinished Business

2020 Wage Package –

The Board discussed the SSA COLA of 1.6% and the FOMC inflation forecast for 2020 of 2%.

Chairman Muir made a motion, seconded by Vice-Chairman Miller to approve a base raise of 1.6% and cumulative meritorious increments of 0.4% for average, 0.5% for above average, and 0.5% for excellent review recommendations, and also including an additional 3% raise for an equipment operator getting an applicator's certification.

Vote 3-0

Proposed 2020 Budget –

The Board discussed various outstanding aspects of the 2020 budget, including unknown costs to dissolve the Southwestern Regional Police Department, placing holds on certain planned

remaining expenses in 2019, earth work at MACP, capital reserve planning, Road Department uniforms, road projects, and winter maintenance wage adjustments due to requirements of the winter maintenance agreement with PennDOT.

The Township Manager adjusted the budget according to discussions that included placing a hold on the bucket truck purchase and transfer of \$10,000 to capital reserve in 2019, leaving just under \$100,000 in the police account to cover dissolution of SWRPD, doing minimal earth work at MACP, adjusting seasonal winter maintenance wages to align with the PennDOT winter maintenance contract, and minimizing the volume of road projects until SWRPD dissolution costs are better known. Discussion also included ending the Road Department uniform contract upon request by the Road Department and providing a \$100 allowance per employee for purchase of pants or jeans. Riebling pointed out that the personnel policy may have to be amended to include a dress code for the Road Department.

Chairman Muir made a motion based on these adjustments, seconded by Supervisor Doll, to adopt and advertise the proposed 2020 Budget.

Vote 3-0

The Board briefly discussed their review of, and any concerns with, the draft Ordinance to utilize Northern York County Regional Police services in 2020. It was noted that Manheim would have to give a 2 year notice in order to terminate the service.

Next Meeting – December 16, 2019 @7:00 pm

With no further business Chairman Muir adjourned the meeting at 8:33 pm.