

**MANHEIM TOWNSHIP**  
**5191 Wool Mill Road**  
**Glennville, PA 17329**

**Minutes, Manheim Township Board of Supervisors Meeting**  
**May 20, 2019**

The Manheim Township Board of Supervisors, York County, PA met on Monday, May 20, 2019 to transact the regular monthly business.

The following were in attendance:

Matt Muir, Chairman

Burnell Doll, Supervisor

Township Staff:

Loren Riebling, Township Manager

Michelle Hershey, Secretary-Treasurer

Gerald Shue, Road Foreman

Solicitor:

John Elliott

Not present

Larry Miller, Vice Chairman

There were 14 persons in the audience.

Chairman Muir called the meeting to order at 7:00 PM with the Pledge to the Flag.

Executive Session – None

**Public Comment –**

Resident Jane Siegel addressed the Board of Supervisors regarding fly issues on Kitzmiller Rd. Ms. Siegel stated that she thinks they are coming from the chicken farm on Smoketown and Kitzmiller from the trucks delivering manure. Chairman Muir stated that in previous years the farmer was able to put something in the chicken feed to keep flies away. Chairman Muir stated that if the problem continues to call in to the township and the township will contact the farmer.

**Consent Motion Package**

Chairman Muir made a motion, seconded by Supervisor Doll, to approve the consent package consisting of: minutes April 15, 2019, Tax Collector Report April 2019, Tax Exonerations, Planning Commission Minutes May 2, 2019 (Draft), Recreation Committee Minutes May 8, 2019 (Draft) and reports from the following: Manager, Zoning, Treasurer, Road Department, SEO (April), SWRPD – Approved Minutes/Reports & Monthly Statistics (04/2019).

**Vote 2-0**

## **A. Solicitor Report –**

Mason Case update – Court granted petition to remove vehicles

Solicitor Elliott reported that back in April the court granted the petition to authorize the township to remove any unlicensed or unregistered vehicles from the Mason property and that is at the Mason's expense and/or in the event that the township is able to sell or scrap those vehicles the township can recoup the money and not reimburse Mason for anything. Solicitor Elliott stated that he spoke with Riebling and indicated that the scrap hauler may need to get the vehicle titles in order to sell them, in which case would need to confirm the VIN numbers for all the vehicles and go back to the court and ask them to grant an order transferring titles to the township so that the township can sell or scrap the vehicles. Riebling reported that as part of discovery they did receive copies of various titles but unsure if copies can be used. Riebling stated that he needs authorization from the Board of Supervisors to include mailing notice of proposed date to arrive at the property to verify and document the VIN numbers, what vehicles are to be removed, police assistance, review title access to compare what we have and what we don't have, determine contractor, and coordinate dates to move forward. Chairman Muir asked if the Township Manager's time can be recouped? Solicitor Elliott stated that it should be tracked and compare that to what is received and if that does cover the Managers time and if not, it can be discussed to see if it's worth pursuing additional damages after that to recover the loss.

Chairman Muir made a motion, seconded by Supervisor Doll to authorize Township Manager Riebling to move forward as stated for removal of vehicles for the Mason property.

**Vote 2-0**

## **B. Committee Reports –**

### **1. Southwestern Regional Police Department –**

Next SWRPB meeting, June 12th, 2019 at 7:00 pm at 6115 Thoman Road.

Chairman Muir reported that two police board meetings ago the question was asked if Spring Grove and Heidelberg had said that they were willing to do whatever it takes to keep the force moving and both the representatives from those municipalities said yes, absolutely they were going to keep everything going. North Codorus at that point said that they just want to buy hours, that they don't care if they are a voting member anymore they just want to buy hours and purchase time. Chairman Muir stated that Vice Chairman Miller said at the police board meeting that if North Codorus can buy time, Manheim Township would like to consider buying time as well and get rid of everything that goes along with the police board, such as meetings and just physically buy time. Chairman Muir stated so at that point everything seemed to be progressing nicely, North Codorus was willing to stay in and get the number of hours that they were going to be purchasing from Northern Regional. Chairman Muir stated at the last Police Board meeting it seemed like the police representatives did not speak with their municipality boards because the deal was all the sudden off the table and basically, we are right back to where we were. North Codorus has said in the past that they need to give who ever they are going with notice sometime in June and Chairman Muir does not know if that is still a drop-dead date or not. Chairman Muir stated that he is unsure if North Codorus will be willing to stay with the department if they are unable to just buy time. Chairman Muir stated that Manheim Township still have their hands tied because a budget still has not be received on what it would look like if North Codorus does

pull out. Resident Lynn Smith asked who puts the budget numbers together. Officer in Charge Stalcup stated it would be Velda and now himself. Chairman Muir asked if the process could get started with him and Velda that would be great. Officer in Charge Stalcup asked Chairman Muir if he could speak with Vice Chairman Miller to have him bring this up at the next Police Board meeting to get authorization for him to be able to move forward with this. Resident Josette Fahey asked how many officers are currently in the department. Officer in Charge Stalcup stated there are 10 officers and 2 officers are probably leaving by July 1<sup>st</sup>. Resident Carlos Snyder asked if information was received from Penn Township and the State Police. Township Manager Riebling stated he's expecting to have that for the June meeting.

Officer in Charge Stalcup reported that there were 44 calls for service, 36 tickets and 16 written warnings and 5 arrests in Manheim Township for the month of April 2019.

Officer in Charge Stalcup reported that he has been hearing peoples concerns, issues and what's good and what's bad and he's eager to be part of the police board and sit in the room himself and get a first-person experience. His goals are to ask better questions or ask the best questions he can ask because when you ask better questions you get better answers that get better outcomes. From a personal standpoint he is a big communication and relationship guy and you couldn't tie him down to something because he couldn't promise it. He will not tell you something and not deliver. He will tell you no all day and he will give reasons why and he's not afraid to tell you he doesn't know. Chairman Muir stated that when he heard that there was a good chance this force could stay and that Officer in Charge Stalcup had a good shot at being Chief he was excited and it's kind of a let down now when things could have moved forward. Chairman Muir stated that he feels like they are in very good hands now going through this process.

## **2. EMA –**

None

## **3. Rec. Board –**

Next meeting on June 12, 2019 at 7:00 pm.

Deb Eibl reported that the summer movies will be starting and the dates will be posted in the newsletter.

## **4. Local Government Advisory Committee-**

Next meeting on June 3, 2019.

## **C. Subdivision –**

### **Meckley Property – Separation Plan & MR Application**

This application was accepted for review and consideration on March 18, 2019. The review period will expire on June 16, 2019.

These applications were reviewed by all required agencies. All comments have been adequately addressed.

Based on the review comments and the nature of the application, approval of both MR applications and the plan application are recommended.

The MR applications are as follows:

- A. Section 403.A.1.a – Scale Requirement be permitted at 1” =80’ to fit on one page.
- B. Section 403.C.3.e & 409.D – Wetland Study Requirement – Accept the NWI mapping for the parcel due to no proposed development.

It is recommended that unconditional approval be granted for these applications.

Chairman Muir made a motion, seconded by Supervisor Doll to unconditionally approve the Meckley Property – Separation Plan & MR Application as presented.

**Vote 2-0**

**D. Unfinished Business –**

None

**E. New Business–**

**2019 Bid Awards**

An advertised public meeting for the opening of material bids was held at the municipal building Monday, May 20, 2019 at 2:00 PM. All sealed bids were opened at this meeting. Township Manager Riebling opened and read to the audience the bids

**The following bids were submitted for aggregate materials:**

	<b>Vendor</b> York Building Products		<b>Vendor</b> Vulcan	
	P/U	Deliver	P/U	Deliver
AASHTO #8	\$11.45	\$16.95	\$10.40	\$15.85
AASHTO #57	\$ 9.00	\$14.50	\$ 9.10	\$14.55
2A/2RC Stone	\$ 5.00	\$10.50	\$ 5.40	\$10.85
R4/R5 Rock	\$12.50	\$21.25	\$14.30	\$21.30
DSA			\$18.50	\$25.95

**The following bids were submitted for asphalt materials:**

	<b>Vendor</b> York Materials Group	
	P/U	Deliver
9.5 mm Superpave	\$63.00	\$70.60
19 mm Superpave	\$57.15	\$64.75

**The following bids were submitted for fuels:**

	<b>Vendor</b>
	Leffler
	Deliver
Heating Oil 2,500 gals.	\$2.4144
Dyed Diesel 3,500 gals.	\$2.4339
Gasoline 1,000 gals.	\$2.6729

**The following bid was submitted for Road Oil:**

	<b>Vendor</b>
	Hammaker
	Deliver
E3-M	\$2.69

**The following bid was submitted for Single Seal Coat:**

	<b>Vendor</b>
	Hammaker
	Deliver
A) Single Seal	\$1.39 Sq Yd

Township Manager Riebling announced that the Board of Supervisors will receive the submitted bid findings as stated above and award the 2019 bids at tonight's Board of Supervisors meeting, beginning at 7:00 PM.

Township Manager Riebling adjourned the bid opening meeting at 2:15 PM.

**Awarding of the 2019 Material Bids –**

Township Manager Riebling presented to the Board of Supervisors the findings of opened bids. Riebling recommended that the Board of Supervisors award the aggregate bid to York Building Products at a higher cost due to the quality of the stone and the DSA awarded to Vulcan Material, the asphalt bid to York Materials Group, road oil to Hammaker, fuel and heating oil to Leffler, single seal coat to Hammaker.

There was a thorough review of the submitted bids by the Board of Supervisors. Chairman Muir made a motion, seconded by Supervisor Doll to award the bids as follows:

- Aggregate materials - AASHTO #3, ASHTO #8, AASHTO #57, R4/R5 rock, and 2A/2RC Stone to York Building products (2A/2RC was a higher cost but due to stone quality).
- DSA to Vulcan Materials Group.
- Asphalt materials to York Materials Group

- Road Oil to Hammaker
- Fuel and heating oil to Leffler
- Single seal coat to Hammaker

**Vote 2-0**

**Penn Waste Contract Renewal Proposal**

Joel Washok from Penn Waste addressed the Board of Supervisors regarding the Penn Waste Contract Extension. The current contract for collection of trash and recycling is set to expire on 09/30/19. The contract specifications allow for two additional one-year extensions. A pricing proposal to extend the contract for two years has been provided.

Service Type:

10/1/19 – 9/30/19

Option 1 - \$69.00/Quarter – 3 bags or containers, recycling, one bulk item (current \$60.94/quarter)

Option 2 (Pay-per-Bag) - \$144.00/Year – 18 bags/year (current \$120.00/year)

10/1/20 – 9/30/21

Option 1 - \$72.00/Quarter – 3 bags or containers, recycling, one bulk item

Option 2 (Pay-per-Bag) - \$156.00/Year – 18 bags/year

Penn Waste is offering to provide 64-gallon recycling carts for all residents as part of the extension. These could be distributed by July. Any resident not wanting the cart could call to decline and have it picked up.

Chairman Muir made a motion, seconded by Supervisor Doll to renew the Penn Waste 2-year contract extension as presented.

**Vote 2-0**

**Recreation Board Quorum Issue**

Riebling reported that the current arrangement requires 5 by their own bylaws. Deb Eibl stated that it was changed, and it shows that in the minutes. Riebling asked where in the minutes because he searched the minutes and there were no changes made. Riebling stated that the Recreation Board has to make a request to the Board of Supervisors to make a change to any bylaws and the Board of Supervisors have to approve the request.

**Purchase Requisitions**

Road Department – 6 Tires for Trucks 1 & 2; Mar-Bar Tire, \$2,435.70 – Budgeted from SF 437 (\$1,263.38 remaining after this purchase)

Road Department – 25 sign posts & bases; US Municipal Supply, \$1,005.00 – Budgeted from GF 433

Road Department – 2 weeks of double drum roller rental for paving projects on Copenhaver & Intersection Roads; Groff Tractor, \$2,602.00 – Budgeted from GF 438

Road Department – Oil pan replacement for Truck 3 (rusted through); Truck Specialties, \$663.75 – Not budgeted but needed

Road Department – 8 each straw blankets & staples for Summit Road swale; DB Krieg, \$309.00 – Not budgeted but needed for development project.

Road Department – 2 each steering arm assemblies for backhoe; Atlantic Tractor, 1,286.00 – Not budgeted but maintenance/repair needed.

Road Department – 24 x 24 Catch Basin, 2 20ft sections – replace inlet & pipes, \$610.35, GF 436.000; Not budgeted.

Chairman Muir made a motion, seconded by Supervisor Doll to approve the purchase requisition as presented.

**Vote 2-0**

### **Training Notices**

Road Dept Equipment Operators – Bridge maintenance & inspection; 9/19/2019 at Penn Twp from 8 am to 3 pm. Free LTAP Course.

Chairman Muir made a motion, seconded by Supervisor Doll to approve Road Dept Equipment Operators – Bridge maintenance & inspection; 9/19/2019 at Penn Twp from 8 am to 3 pm. Free LTAP Course.

**Vote 2-0**

Next Meeting – June 17, 2019 @7:00 pm

With no further business Chairman Muir adjourned the meeting at 8:26 pm.