

**MANHEIM TOWNSHIP**  
**5191 Wool Mill Road**  
**Glennville, PA 17329**

**Minutes, Manheim Township Board of Supervisors Meeting**  
**March 18, 2019**

The Manheim Township Board of Supervisors, York County, PA met on Monday, March 18, 2019 to transact the regular monthly business.

The following were in attendance:

Matt Muir  
Larry Miller  
Burnell Doll

Township Staff:

Loren Riebling, Township Manager  
Michelle Hershey, Secretary-Treasurer  
Gerald Shue, Road Foreman

Not present  
John Elliott, Solicitor

There were 36 persons in the audience.

Chairman Muir called the meeting to order at 7:00 PM with the Pledge to the Flag.

Executive Session – February 28, 2019 at 6:00 Pm to discuss Police Board Executive Session Matters.

**Public Comment –**

Resident Josette Fahey asked the Board of Supervisors what was going on with the police? Vice Chairman Miller stated that at last months meeting he told everyone that the Police Board was working on a proposal to come up with something that could possibly work for all four municipalities. The personnel committee, with assistance from Chief Bean and Sergeant Greene, came up with a proposal and presented it to the four municipalities. North Codorus Township has still declined to reconsider withdrawing from the Department. Vice Chairman Miller stated that North Codorus Township is officially on their way out. Vice Chairman Miller stated as far as what the numbers look like with just three municipalities, they still don't know.

Chief Bean stated that the current situation is that North Codorus has until the end of the year to pull out, so in theory we may not know anything until then, although they have said that by mid-year they will decide to go with another department in some way, shape or form. Chief Bean stated that he thinks they will know by June what is going to happen, but the police board has taken the position that they need to start looking at life without one of the big partners. Chief Bean stated it will be up to him, the board and the administrator to see what kind of police

service they can continue to provide for Manheim Township, Heidelberg Township and Spring Grove Borough. Chief Bean stated that he felt that it was a fair pairing down on the costs for Manheim Township and the other three communities, but for whatever reason North Codorus chose not to. Chairman Muir asked Chief Bean if he is still on board with the fact that when that does happen there will be times where we will need to rely on another police service. Chief Bean stated that what he's heard at Manheim Township meetings and the other meetings is that this will probably not be acceptable. Chief Bean stated that in 2002 when they formed all the municipalities did not want that type of service at the time. Chief Bean stated that whatever they come up with they would have to guarantee that an officer would be working all the time.

Chairman Muir stated that they wanted to let the residents know that they are putting out bids to West Manheim Township Police, Penn Township Police and asked State Police to get back with them on what they would do as well. Chairman Muir stated that those numbers should be back sometime in May.

Resident Josette Fahey asked if the bids that were put in, does that mean the board is looking for Manheim Township to go in with West Manheim Township or are you asking West Manheim to come in with Southwestern Regional? Chairman Muir stated that if what happens with Southwestern Regional is not acceptable that this would be an alternative for them to provide service to Manheim Township.

Resident David Schmidt asked if North Codorus pulls out at the end of this year does that mean next year is their year of penalty payments? Vice Chairman Miller stated that is the theory of the contract, but in all reality that remains to be seen concerning the attorneys. Resident David Schmidt asked if, in theory, we are good for the contract until the end of 2020 with their money, but in reality, we might be done with their money at the end of 2019? Chairman Muir stated it might not be the full amount it could be something in between.

Chairman Muir stated that he met with the Police Chief of Penn Township this morning to get a feel for questions tonight and some of the unique things that they feel that they can bring to the table were very positive. Chairman Muir stated that some of the big questions that came up from the last meeting was do they respond to ambulance and fire calls and the answer is yes. Penn Township does speed checks with an enrad system to do it electronically and can come in to any of the hotspots they the township has. They are on 24/7 with 3 officers on duty and they track their response time and their normal response time is 2 – 3 minutes within their township. Chairman Muir stated we aren't going to get that type of response time and their office is 3 miles from our boarder and depending where their officers are at patrolling. The officers that are on duty are not in the barracks, they are out on the road, so depending where they are when calls come in that's where they are dispatched from. Chairman Muir stated that one of the things Penn Township is working on now is the ring doorbell system that will be intermingled with police service. Chairman Muir stated that Penn Township has a mutual aide agreement with the park police. If Manheim Township were to utilize Penn Township Police we would need to get a mutual aide agreement with the park police so any calls, if for whatever reason they would need backup, the park police can absolutely be there.

Resident Lynn Smith asked if North Codorus pulled out and stayed out and becomes too costly for the other municipalities to run the Southwestern Regional Police Department, what happens to all the assets? And since North Codorus is going to pull out and something dissolves a year or two later does North Codorus get a piece of the pie? Chairman Muir stated that is part of the question and we don't know fully what's going on. When North Codorus gets out they start to get the money they put in to assets and building back. Vice Chairman Miller stated that any founding member who pulls out, which North Codorus is and paid 50% to start, they are owed 50% of the property and assets and everything will be appraised. The board has 10 years to pay them back plus interest. If the police force should fold up, then everything will just be divided up.

Township Manager Riebling stated he had a conversation with Lieutenant Spingler at the State Police and he indicated that it would be best to hold off until we know a little bit more because they want a letter on township letter head requesting that service before they will send it up to Harrisburg to look at how many officers are needed. Riebling stated that if we aren't near a decision he's just going to hold off on that letter and not waste agency time until its definite.

Resident Christine Grasser asked if they are planning on partnering with the other two municipalities or looking for our own police force. Chairman Miller stated that our township is our concern. Ms. Grasser stated good because she doesn't want to see us get in to the same issue being a small township. Ms. Grasser stated that at the last meeting it was talked about the State Troopers and one of the things that was said was this is a service that we are already paying for because our taxes go towards state police. A week later on the news it said that if you are a township out there looking for state police you will be charged. Chairman Muir stated that has been an ongoing issue, going on for decades and it doesn't go anywhere. Ms. Grasser stated that at the last meeting it came up that Lineboro covers 62% of the township. What are we doing in the future so we don't end up in the same situation with the fire departments. Chairman Muir stated that we haven't heard about any changes being implemented.

Resident Carlos Snyder stated that they are paying roughly around \$300,000.00 and if North Codorus gets out we have to pick up 1/3 of that so that's another \$300,000.00. Chairman Muir stated no, that we would go from a \$2,000,000.00 budget to a \$1,000,000.00 budget. How is that going to work with those numbers? Mr. Snyder asked if somebody has to cover that then. Chairman Muir stated that it will be less officers and a reduction in the money that is available to run the department. Supervisor Doll stated we just wouldn't have as much service, basically part time service. Mr. Snyder stated that he thought that the other three municipalities have to pick up that \$1,000,000.00 from North Codorus. Vice Chairman Miller stated no, what is happening is that instead of providing a budget to suit the police department they are going to have come up with a police department that fits the budget. Chairman Muir stated that depending on how these other contracts come in, does it make sense at that point? Do we get more service somewhere else or do we stay where we are. We just want to make sure we have other options available when this happens.

Resident Christine Grasser asked when we dial 911 who answers the phone at this point? Chairman Muir stated County Control, that doesn't change. Chief Bean stated that if it was state police that call would then go to the Loganville Barracks for dispatch.

### **Consent Motion Package**

Vice Chairman Miller made a motion, seconded by Supervisor Doll, to approve the consent package consisting of: minutes February 18, 2019, Tax Collector Report February 2019, Recreation Committee Minutes March 13, 2019 (Draft), Board of Auditors January 8, 2019 (Approved), Pleasant Hill VFD 2019 report on fire & EMS service and reports from the following: Manager, Zoning, Treasurer, Road Department, SEO (February), SWRPD – Approved Minutes/Reports & Monthly Statistics (02/2019).

### **Vote 3-0**

#### **A. Solicitor Report –**

Mason Case update – Finalizing the petition for summary judgement 3/12/2019.

#### **B. Committee Reports –**

##### **1. Southwestern Regional Police Department –**

Next SWRPB meeting, March 13, 2019 at 7:00 pm at 6115 Thoman Road.

Chief Bean reported that there were 40 calls for service, 32 tickets and 24 written warnings, and 2 arrests in Manheim Township for February.

Chief Bean provided the Board of Supervisors the 2018 Annual Report and will be available on their website within the week.

Chief Bean stated that unfortunately after trying to reduce costs that it would appear at this point North Codorus is possibly leaving after 17 years. Chief Bean stated that he feels that there is a lot of value in service and cost, but he would suggest that over the last 17 years as the board has talked about other services he would say that he would like to put forward what you have here already: Chief Bean reported that they have responded to almost 10,000 calls and 800 arrests. The board submitted \$180,000.00 back in 2002 to the building that exists. Chief Bean stated that we feel like we have roots here and know the folks and they provide a service. Unlike Walmart we get to know the customers a little better and that makes a big difference in what happens. Price obviously means a lot and they will do whatever they can to compete with the other services. Chief Bean stated he thinks that they have done really well in the past and he thinks those numbers will come in well at this point. Chief Bean stated that he really hopes that they can hold on to Manheim Township. Heidelberg Township and Spring Grove Borough have put out public documents that suggest that they are in for the long haul. Manheim Township would have to consider that they would have a penalty too if they were to leave which is not what we want but that's a monetary consideration that we need to look at. Chief Bean stated that their solicitor at their last meeting did say he felt very strongly that the North Codorus penalty would be a \$1,000,000.00, which is what they pay. Chief Bean stated that is up for contention and eventually a court may look at that if we keep going in that direction.

Resident Geraldine Ambrosius asked Chief Bean when will the appraisals take place. Chief Bean stated they started in January and were halted because North Codorus has said that they weren't ready to jump out yet, why don't you hold on to that but, now at their last meeting their solicitor and the board decided to go with that and try to find out what their actual real cost will be. Chief Bean stated that as Vice Chairman Miller pointed out the articles of agreement point out that you owe for a year and you get no service. You owe whatever you were paying in and then get no service so, in theory, we would have that funding for 2020. Chief Bean stated that accountants have to get involved to find out appraisals and that's the unknown right now. Chief Bean stated that there is deprecation towards all the equipment so if someone has paid in a certain amount of dollars 5 years ago for a vehicle, that depreciation would cause that to be almost worthless. What property is really worth today as apposed to when it was purchased.

Resident Eric Laskowich asked Chief Bean what the reasoning is that North Codorus is leaving. Chief Bean stated that they never got an exact listing of what that is. They have said for several years that they want less hours and, in our world, our less hours would equate to less cost. The board had looked in to how to sell hours to other communities and unfortunately that didn't pan out. What they are looking for is dramatically less service.

**2. EMA –**  
None

**3. Rec. Board –**  
Next meeting on April 10, 2019 at 7:00 pm.

Deb Eibl stated that the Easter Egg Hunt is scheduled for April 13, 2019. They are still looking for recreation board members.

**4. Local Government Advisory Committee-**  
Next meeting on April 8, 2019.

**C. Subdivision –**  
**Meckley Property – Separation Plan & MR Application**

This application was submitted on February 6, 2019. The initial completedness review was completed on February 11, 2019, with 14 deficiencies found. The review letter was sent out on February 13, 2019, indicating that the application cannot be accepted due to being incomplete. The Board acted to reject the application as incomplete on February 18, 2019.

The revised and corrected application was resubmitted on March 5, 2019. The application was reviewed for requested corrections and revisions on March 7, 2019 and found to be complete. This application can be accepted for review and consideration. Upon acceptance, the review period will expire on June 16, 2019.

Chairman Muir made a motion, seconded by Vice Chairman Miller to accept the Meckley Separation & MR Application as presented.

**Vote 3-0**

#### **D. Unfinished Business –**

None

#### **E. New Business–**

##### **MACP Mowing Contract – Award**

Riebling reported that one bid was received and that was from our current contractor. The current price for 2018, based on the bid was \$220.00 per week and we typically have 26 mowing's which comes out to \$5,720.00 per year. For 2019 the cost jumped up 6.8% for the first year and about 2% for each of the successive years. 2019 cost is \$235.00; 2020 would be \$240.00; 2021 would be \$245.00, and there is an overall increase of 11% over those 3 years. The cost went from \$5,720.00 in 2018 to \$6,110.00 in 2019.

Resident Mandy Weaver asked with the increase over the years what happens in the event that the park physically grows? Does that cap at mowing the park now matter if we put in a baseball field if the acreage becomes greater? Is that a locked fixed rate? Township Manager Riebling reported that part of the contract indicates that if anything changes, it will open it up for negotiations.

Resident Christine Glasser asked where the bids are publicized. Township Manager stated the newspaper. Ms. Glasser wanted to know if the township partnered with the high school. Township Manager Riebling replied that they have in the past for weeding, trash patrol and helped the recreation board at some events.

Vice Chairman Miller made a motion, seconded by Supervisor Doll to award the MACP Mowing Contract as presented.

**Vote 3-0**

##### **Martz Lane Warranty Release - \$10,827.20 from CRF**

Chairman Muir made a motion, seconded by Vice Chairman Miller to approve the Martz Lane Warranty Release of \$10,827.20.

**Vote 3-0**

##### **Resolution 540 – York County Hazard Mitigation Plan Adoption**

Riebling reported that this is an update to the previous York County Hazard Mitigation Plan.

Vice Chairman Miller made a motion, seconded by Supervisor Doll to adopt Resolution 540 – York County Hazard Mitigation Plan.

**Vote 3-0**

##### **West Manheim Township Paver and Personnel Usage**

Riebling reported that the manager of West Manheim Township contacted him in regard to using the townships paver and personnel, same as we do with Penn Township. Riebling's concerns were that adding another municipality to the summer schedule could cause scheduling conflicts as well as all the usage that would be put on the paver. The Board of Supervisors stated that they didn't think this would be a good idea and did not want to do this.

**Purchase Requisitions**

Road Department – UTV rental for road side spraying; Messicks Equipment, \$800.00 GF

Road Department –Weed Killer for road side spraying; Arborchem Products, \$935.00 SF

Road Department – 48 each 50# bags of calcium chloride flakes for dust control on D&G roads;  
TriBoro Concrete, \$599.52 SF

Chairman Muir made a motion, seconded by Vice Chairman Miller to approve the purchase requisition as presented.

**Vote 3-0**

**Training Notices**

None

Next Meeting – April 15, 2019 @7:00 pm

With no further business Chairman Muir adjourned the meeting at 7:45 pm.