

MANHEIM TOWNSHIP
5191 Wool Mill Road
Glennville, PA 17329

Minutes, Manheim Township Board of Supervisors Meeting
January 7, 2019

The Manheim Township Board of Supervisors, York County, PA met on Monday, January 7, 2019 to reorganize for 2019 and transact the regular monthly business.

The following were in attendance:

Matt Muir
Larry Miller
Burnell Doll

Township Staff:

Loren Riebling, Township Manager
Gerald Shue, Road Foreman
Michelle Hershey, Secretary-Treasurer

Not present
John Elliott, Solicitor

There were 4 persons in the audience.

Supervisor Muir called the meeting to order at 7:00 PM with the Pledge to the Flag.

Reorganization Meeting-

Supervisor Muir made a motion, seconded by Supervisor Miller to elect Burnell Doll as the temporary Chairman.

Vote 3-0

Supervisor Miller made a motion, seconded by Supervisor Doll, to elect Matt Muir as Chairman of the Board.

Vote 3-0

Chairman Muir made a motion, seconded by Supervisor Doll, to elect Larry Miller as the Vice Chairman of the Board.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Michelle Hershey as Secretary/Treasurer.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to set amount of Treasurer's and Manager's Bonds at \$550,000.00 each.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to establish monthly meeting location, time, and date for the Board of Supervisors meetings to be held the third Monday of the month at 7:00 PM. Secondary monthly meetings will be held the following Monday at 7:00 PM as needed, at the municipal building.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to establish monthly meeting location, time, and date for the Planning Commission-first Thursday of month at 7:00 PM; Zoning Hearing Board – 3rd Tuesday of the month at 7:30 PM; Recreation Board -2nd Wednesday at 7:00 PM, and authorize advertising recurring monthly Municipal Agency meetings. All meetings will be held at the municipal building.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Ream, Carr, Markey & Woloshin, LLP, and Attorney John Elliot as Solicitor for Board of Supervisors.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint PLGIT and Peoples Bank as the Banking Institutions for Cash Management & Investment Services for 2019.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint York-Adams Tax Bureau under York Tax Collection Committee for Earned Income Tax collections for 2019.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Adams County National Bank as the Banking Institution for Tax Collections.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Chairman Muir as Delegate to the York County EIT Tax collection Committee (TCC).

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Vice Chairman Miller as Alternate Delegate to the York County EIT Tax collection Committee (TCC).

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Jeff Mummert of SWSD as Manheim's YATB Director.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Chairman Muir as the alternate YATB Director.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to set Township Employees' percentage rate of contribution to non-uniform employees' pension fund at 3%.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint the Treasurer as Chief Administrative Officer for employee pension.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Rettew as Township Engineer.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint William Deal as the S.E.O and Douglas Stambaugh as the alternate Sewage Enforcement Officer for 2019.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Dwight Myers as Member to Vacancy Board for 2019.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Ron Orndorff as a Zoning Hearing Board member with term expiration of December 31, 2021.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to set the pay rate for seated Zoning Hearing Board members at \$40.00 per case.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Charles Rausch as the Zoning Hearing Board Solicitor.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint William Bachman and Harald Maas to the Planning Commission, with terms expiring December 31, 2022.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Andrew Weaver, term expiring December 31, 2023, Barbara Mills and Deborah Eibl to the Recreation Board, to fill vacant terms expiring December 31, 2021.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Burnell Doll as the LGAC Representative and Larry Miller as the alternate LGAC Representative.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Vice Chairman Miller as the voting delegate to PSATS Convention.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Scot Stambaugh Jr. as the resident representative to the Southwestern Regional Police Board, with term expiring December 31, 2020.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Burnell Doll as the Chairman of Ag. Security Board.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Chairman Muir as the Representative to the South Western School District Liaison meetings.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to appoint Burnell Doll as the Representative to the South Western Recreation Commission.

Vote 3-0

Chairman Muir made a motion, seconded by Vice Chairman Miller, to approve the employee pay rates as presented.

Vote 3-0

Chairman Muir Adjourned Reorganization Meeting at 7:04 PM.

Chairman Muir convened the regular business meeting at 7:04 PM.

Public Comment –

None

Consent Motion Package

Vice Chairman Miller made a motion, seconded by Supervisor Doll, to approve the consent package consisting of: minutes December 17, 2018, and reports from the following: Zoning, Treasurer, Road Department, SEO (December 2018).

Vote 3-0

A. Solicitor Report –

None

B. Committee Reports –

1. Southwestern Regional Police Department –

Next SWRPB meeting, January 9, 2019 at 7:00 pm at 6115 Thoman Road.

2. EMA –

None

3. Rec. Board –

Next meeting on February 13, 2019 at 7:00 pm.

4. Local Government Advisory Committee-

Next meeting on February 11, 2019.

C. Subdivision –

Bertha Berwager – 2 Lot Subdivision & MR Applications

This application was accepted for review and consideration at the November 19, 2018, Board of Supervisors meeting. The 90 day review period will expire on February 17, 2019. A 60 day extension request was made, if granted will expire on April 18, 2019.

Vice Chairman Miller made a motion, seconded by Supervisor Doll to approve the Bertha Berwager – 2 Lot Subdivision & MR Applications 60 day extension request to expire on April 18, 2019.

Vote 3-0

D. Unfinished Business –

Wireless DAS Zoning Amendment Proposal from Cohen

Riebling reported that he received an email from Cohen in regards to HB 2564 has been defeated. A new Bill will need to be brought up in a new session. FCC is now looking at this but not as extreme. Riebling recommended that this be removed from the agenda until a new bill is introduced.

E. New Business–

Authorize 2018 Ending Fund Balances as 2019 Opening Fund Balances

Chairman Muir made a motion, seconded by Vice Chairman Miller to Authorize 2018 Ending Fund Balances as 2019 Opening Fund Balances.

Vote 3-0

Resolution 537 – Establishing 2019 Fee Schedule

Riebling presented the 2019 fee schedule to the Board of Supervisors. Riebling reported that the engineer fees were increased an average of 3%.

Chairman Muir made a motion, seconded by Vice Chairman Miller to approve Resolution 537 – 2019 Fee Schedule as presented.

Vote 3-0

Resolution 538 – Establishing 2019 Tax Structure

Chairman Muir made a motion, seconded by Vice Chairman Miller to approve the 2019 tax structure as presented.

Vote 3-0

SWRPD Survey Questions

Chairman Muir, Township Manager Riebling and resident David Miller provided sample survey questions. After a discussion on the provided sample questions and uncertainty of North Codorus withdrawal from the SWRPD, the board felt that at this time they aren't going to submit questions for the survey.

Purchase Requisitions

None

Training Notices

Road Foreman – Pesticide training for applicator certification; 2:30 pm on 1/21 & 8 am on 1/22, Wyndam Gettysburg - \$100.00

Chairman Muir made a motion, seconded by Supervisor Doll to approve the training notice as presented.

Vote 3-0

Next Meeting – February 18, 2019 @7:00 pm

With no further business Chairman Muir adjourned the meeting at 8:12 pm.