

**MANHEIM TOWNSHIP**  
**5191 Wool Mill Road**  
**Glennville, PA 17329**

**Minutes, Manheim Township Board of Supervisors Meeting**  
**August 16, 2021**

The Manheim Township Board of Supervisors, York County, PA met on Monday, August 16, 2021 to transact the regular monthly business.

The following were in attendance:

Larry Miller  
Nate Osborne  
Rose Kirkpatrick

Township Staff:

Michelle Hershey, Secretary-Treasurer  
Gerald Shue, Road Foreman

Not Present:

John Elliott, Solicitor  
Pete & Simon Schilling – Commonwealth Code Inspection Services

There were 7 people in the audience.

Chairman Miller called the meeting to order at 7:00 PM with the Pledge to the Flag.

**Executive Session -**

There was 1 executive session – August 13, 2021, at 5:00 pm to discuss personnel matters.

**Announcements** – None

**Public Comment** – Resident Deb Eibl addressed the Board of Supervisors regarding a junk complaint on a property located on St. John's Rd. Secretary-Treasurer Hershey provided a complaint form for Ms. Eibl to submit.

**Consent Motion Package**

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick, to approve the consent package consisting of: Board Minutes of July 19, 2021, Tax Collector Report for July 2021, and reports from the following: Treasurer, Road Department and NYCRPD July activity report.

**Vote 3-0**

**A. Board Correspondence –**

Supervisor Kirkpatrick received a letter from Mr. Kenney regarding potholes. Supervisor Kirkpatrick advised Mr. Kenney that this letter would be passed on to the Road Foreman to review and will address the situation.

**B. Solicitors Report –**

None

**C. Committee Reports**

**1. Northern York County Regional Police Department –**

Nothing to report

**2. EMA –**

None

**D. Subdivision –**

None

**E. Unfinished Business –**

**Memorial at MACP for Chairman Muir**

Vice Chairman Osborne spoke with Kevin Dickmyer and stated that Dawn Muir is still looking for the right project for the donation money received in honor of Chairman Muir. This can remain tabled.

**Letter from NYCPRD – Invitation to Join with Full Membership**

Chairman Miller made a motion, seconded by Vice Chairman Osborne to decline the invitation to join the NYCPRD with full membership at this time.

**Vote 3-0**

**Ordinance Amendments**

Vice Chairman Osborne reported that he is working with the township engineer who is looking at other townships codes and model ordinances. This can remain tabled.

**ARPA Funds & Uses**

Board of Supervisors requested that Secretary-Treasurer Hershey contact Comcast to see what steps need to be taken to use the ARPA Funds towards installing Broadband.

**Record of Complaints Received for 4357 Blue Hill Rd.**

Supervisor Kirkpatrick reported that the violation notice was sent out certified and first-class mail on August 6, 2021. A date needs to be determined when this will be turned over to Solicitor Elliott for further action. Vice Chairman Osborne asked if the certified receipt was received back. At this time Supervisor Kirkpatrick did not know if it was received but would be contacting Commonwealth Code for an update. Vice Chairman Osborne proposed that they give them until August 20, 2021. If no contact has been made, then this will be turned over to Solicitor Elliott.

Vice Chairman Osborne made a motion, seconded by Supervisor Kirkpatrick that the homeowner has the opportunity to respond by Friday, August 20, 2021 and if nothing is received in response to the letter it will be turned over to Solicitor Elliott on August 23, 2021.

**Vote 3-0**

**F. New Business–**

**Bid Opening & Award for Solid Waste Collection Contract**

One bid was received from Penn Waste. Chairman Miller read the submitted bid allowed which provided the following information:

Service Type 1 – Participants provided containers

Option 1: Ninety-six (96) gallon maximum volume per week solid waste collection/One large item collection per week per participant/Recycling weekly collection and one separate annual Christmas tree collection with proper disposal of all collections for a three-year term, October 1, 2021 to September 30, 2024.

Cost per customer 1st year: \$305.88

Cost per customer 2<sup>nd</sup> year: \$321.36

Cost per customer 3<sup>rd</sup> year: \$337.32

Optional First Year Extension Cost: \$354.24

Optional Second Year Extension Cost: \$372.00

Option 2: Low volume program with a maximum thirty-two-gallon volume per bag and a minimum three (3) bag purchase per quarter with unlimited weekly recycling collection, annual Christmas tree collection and proper disposal of all collections for a three-year term, October 1, 2021 to September 30, 2024.

Cost per customer 1st year: \$168.00

Cost per customer 2<sup>nd</sup> year: \$176.40

Cost per customer 3<sup>rd</sup> year: \$185.28

Optional First Year Extension Cost: \$194.52

Optional Second Year Extension Cost: \$204.24

Cost for each additional Bag/Tag 1<sup>st</sup> year: \$7.00

Cost for each additional Bag/Tag 2<sup>nd</sup> year: \$7.25

Cost for each additional Bag/Tag 3<sup>rd</sup> year: \$7.50

Total Contract Amount 1<sup>st</sup> year: \$309,484.32

Total Contract Amount 2<sup>nd</sup> year: \$325,137.84

Total Contract Amount 3<sup>rd</sup> year: \$341,295.84

There was a thorough review and discussion of the submitted bid by the Board of Supervisors. Chairman Miller made a motion, seconded by Vice Chairman Osborne to award the Solid Waste, three-year Collection/Disposal and Recycling Contract to Penn Waste as presented.

**Vote 3-0**

**Equipment Operator Position Interviews**

Secretary-Treasurer Hershey reported that phone interviews were done and two people have been selected to come in for in person interviews.

**Purchase Requisitions**

Replace all low band radios with high band radios – Mills Communications - \$11,953.00 – GF 430.700.

Supervisor Kirkpatrick made a motion, seconded by Chairman Miller to approve the purchase to replace Replace all low band radios with high band radios – Mills Communications - \$11,953.00 – GF 430.700.

**Vote 3-0**

A brief discussion regarding the cost of installing an antenna & repeater versus paying a monthly service fee. The Board of Supervisors requested that Road Foreman Shue request a quote from Mill Communication on the cost of an antenna & repeater.

**Training Notices:**

None

Next Meeting – September 20, 2021 @7:00 pm

With no further business Chairman Miller adjourned the meeting at 7:52 pm.