

MANHEIM TOWNSHIP
5191 Wool Mill Road
Glennville, PA 17329

Minutes, Manheim Township Board of Supervisors Meeting
May 17, 2021

The Manheim Township Board of Supervisors, York County, PA met on Monday, May 17, 2021 to transact the regular monthly business.

The following were in attendance:

Larry Miller
Nate Osborne
Rose Kirkpatrick

Township Staff:

Loren Riebling, Township Manager
Gerald Shue, Road Foreman
Michelle Hershey, Secretary-Treasurer

Not Present:

John Elliott, Solicitor

There were 2 people in the audience.

Chairman Miller called the meeting to order at 7:02 PM with the Pledge to the Flag.

Executive Session -

There were 3 executive sessions – April 26 at 6:30 pm, May 11 at 5:00 pm & May 17 at 6:15 pm for personnel matters.

Announcements – NYCRPD Open House at David Tome Substation, May 18 – 4:30 – 6:30pm

Public Comment –Resident Lynn Smith addressed to Board of Supervisors regarding a complaint of construction entrances. Riebling stated that this is in the process of being resolved.

Consent Motion Package

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick, to approve the consent package consisting of: Board Minutes of April 19, 2021, Tax Collector Report for April 2021, York County TCC Minutes of January 25, 2021 and reports from the following: Manager, Zoning, Treasurer, Road Department, NYCRPD Calls (April 2021).

Vote 3-0

A. Board Correspondence –

None

B. Solicitors Report –

Riebling reported that the recording of the Isolation Waiver can't be copied it has to be mailed in with original signatures. Riebling stated that this is in process.

C. Committee Reports

1. Northern York County Regional Police Department –

Lieutenant Migatulski stated that the NYCPRD Open House at David Tome Substation, May 18 – 4:30 – 6:30pm. Lieutenant Migatulski stated that if anyone has any questions or concerns he is more than happy to help them.

2. EMA –

None

D. Subdivision –

None

E. Unfinished Business –

Hanover Borough request on Landfill Fee-in-Lieu of Taxes

Riebling reported that he spoke with the Hanover Borough official that is the liaison for this matter. He advised Riebling that they have an engineer engaged in the land development plan, but they were not able to get the plan to the township by the deadline which was requested by February. Riebling reported that he knows that this is in process and they are hoping to have this by the April meeting. Riebling stated that this can remain tabled.

Memorial at MACP for Chairman Muir

Riebling reported that he had spoken with Chairman Muir's wife, Dawn, and will get in contact with Kevin Dickmyer regarding a memorial for Chairman Muir. Riebling stated that this can remain tabled.

Letter from NYCPRD – Invitation to Join with Full Membership

A letter was sent inviting Manheim Township to join NYCPRD to become a full participant. Chief Lash reported that the Commission will begin the process of reviewing and revising its Charter which dates to 1972. If Manheim Township became a full participant this would secure a seat at the table during the important discussions. Copies of the required Resolutions and Ordinances with an explanation of the joinder process will be emailed to the solicitor. The only material change is that Manheim Township must make a capital contribution in the amount of \$7,464.27. Riebling stated that this can remain tabled.

Ordinance Amendments to Be Prepared

The Board of Supervisors discussed looking at amendments for timber harvest provisions, and access provisions of Manheim Township Ordinances. Riebling stated that this can remain tabled.

ARPA Funds & Uses

Riebling reported that the township will receive \$345,000 from the American Recovery Plan Act. Half will be sent out June of 2021 and the remainder will be June of 2022. The funds can only be used for specific needs. Manheim Township only qualifies for broadband usage. Riebling reported that he is currently working with Comcast to get information on properties and trunk line placement. Riebling stated that this can remain tabled.

F. New Business–

**Authorize Bid Letting Ads For 2021 Materials Procurement
2021 Bid Awards**

An advertised public meeting for the opening of material bids was held at the municipal building Monday, May 17, 2021 at 2:00 PM. All sealed bids were opened at this meeting. Township Manager Riebling opened and read to the audience the bids

The following bids were submitted for aggregate materials:

	Vendor	
	York Building Products	
	P/U	Deliver
AASHTO #8	\$14.00	\$19.65
AASHTO #57	\$ 9.75	\$15.40
2A/2RC Stone	\$ 5.50	\$11.15
R4/R5 Rock	\$13.00	\$21.90
DSA		

The following bids were submitted for asphalt materials:

	Vendor	
	York Materials Group	
	P/U	Deliver
9.5 mm Superpave	\$59.50	\$67.15
19 mm Superpave	\$53.90	\$61.55

The following bid was submitted for Road Oil:

	Vendor	Vendor
	Hammaker	Stewart & Tate
	Deliver	Deliver
E3-M	\$2.69	\$2.65

The following bid was submitted for Single Seal Coat:

Vendor
Hammaker
Deliver

A) Single Seal \$1.48 Sq Yd

The following bid was submitted for Fog Seal Coat:

Vendor
Hammaker
Deliver

A) Single Seal \$.59 Sq Yd

Township Manager Riebling announced that the Board of Supervisors will receive the submitted bid findings as stated above and award the 2021 bids at tonight's Board of Supervisors meeting, beginning at 7:00 PM.

Township Manager Riebling adjourned the bid opening meeting at 2:15 PM.

Awarding of the 2021 Material Bids –

Township Manager Riebling presented to the Board of Supervisors the findings of opened bids. Riebling recommended that the Board of Supervisors award the aggregate bid to York Building, the asphalt bid to York Materials Group, road oil to Stewart & Tate, single seal coat and fog seal to Hammaker.

There was a thorough review of the submitted bids by the Board of Supervisors. Chairman Miller made a motion, seconded by Vice Chairman Osborne to award the bids as follows:

- Aggregate materials - AASHTO #3, ASHTO #8, AASHTO #57, R4/R5 rock, and 2A/2RC Stone to York Building products (2A/2RC was a higher cost but due to stone quality).
- Asphalt materials to York Materials Group
- Road Oil to Stewart & Tate
- Single seal coat and Fog Seal to Hammaker

Vote 3-0

Resolution 554 – Records Disposal for 2020 & 2021

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to adopt Resolution 554 – Records Disposal for 2020 & 2021.

Vote 3-0

Transfer \$91,756.16 to CRF for equipment purchase per 2021 Budget

Chairman Miller made a motion, seconded by Vice Chairman Osborne to approve the Transfer \$91,756.16 to CRF for equipment purchase per 2021 Budget.

Vote 3-0

Bucket Truck Refund

Chairman Miller stated that he spoke with Mr. Doney regarding the bucket truck mileage discrepancy. Mr. Doney originally paid \$4,513.00 and after negotiating Mr. Doney agreed on \$2250.00. A refund of \$2,263.00 will be issued along with a corrected invoice.

Supervisor Kirkpatrick made a motion, seconded by Chairman Miller to approve the \$2,263.00 refund to Mr. Doney for the bucket truck.

Vote 3-0

Waive MACP Reservation Fee for Manheim PTO Movie Night May 15, 2021

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to approve waiving the MACP reservation fee for the Manheim PTO Movie Night May 15, 2021.

Vote 3-0

Email Account Discussion

Supervisor Kirkpatrick stated that the Board of Supervisors would like to change all email accounts to department names, instead of individual employee names. Supervisor Kirkpatrick requested that Central Pa Technologies be contacted to see how best to handle this.

Purchase Requisitions

Road Dept. – Crack Sealer, 52 boxes – North Codorus Township, \$786.00: Budgeted SF 438.

Road Dept. – Stock Box & Grate for Zumbrum Road Replacement – Monarch, \$592.00:

Unbudgeted but directed by the Board- GF 436.

Road Dept. – Double sealcoat parking lot and reline parking spaces – Schorner Sealcoating, \$4,075.00: Budgeted \$4,450.00 GF 409.372.

Chairman Miller made a motion, seconded by Vice Chairman Osborne to approve the purchase requisitions as presented.

Vote 3-0

Training Notices:

None

Township Manager Riebling addressed the Board of Supervisors stating that is has been a pleasure most of the time, for the past 25 years. Riebling stated that he appreciates the public giving him the trust and honor to serve in this capacity. Appreciates all the various board members over the years he's worked with, most lengthily with Chairman Miller. He feels like they are in a place right now with the makeup of the board back to the point when he started with Dan Bagher and Peg Lee - a good mix of good minds, and thoughtful consideration. Riebling feels good about handing this off, feels great about reducing stress, and as a music aficionado kind of leave you with something from the Zach Brown with Chris Cornell - Heavy is the head

that wears the crown, loved by few, judged by many, you bear that weight alone. It's a long, long expedition, second guessing your decisions, trying to find out what's been missing, and the pages keep on filling! This job doesn't get easier. The reason it doesn't get easier is because the unique problems that come with the zoning officer position are ubiquitous. Riebling stated that he dealt with Vice Chairman Osborne on an above ground pool which was resolved. Riebling stated that Chairman Miller replaced a footer on his deck that he would have blown off but technically it required a permit, and still waiting on an application for a building permit from Supervisor Kirkpatrick. So it's ubiquitous challenge, nobody wants to get a permit. Riebling asked the Board to remember that you are the leaders of the community. Hopefully the community follows the leaders. That's what it's about and that's what he has always tried to do here. He'd expect nothing but following the law because that's what this nation is built on. Maybe some people have opinions that I am too aggressive, but we all have our opinions. He wishes everyone well moving forward finding somebody that they can groom into that position that sees the world the same way that the 3 of them do and the best of luck to you.

Supervisor Kirkpatrick replied that Loren has given the community more than any one person could have begun to give. You gave so much of your soul, you gave so much of your passion it is appreciated and you're a good man. Out of all that goodness has come what we have today, all that he has given them as a board in which to go forward with. He gave them the basis, everything that they need in which to take tools that you handed over and say okay here we are, I'm handing this off to you and you can continue. Supervisor Kirkpatrick stated if we hadn't had Loren, we wouldn't have the tools to keep it going. Supervisor Kirkpatrick stated thank you very, very much for putting up with her many questions, her unending questions and just her lack of knowledge on so many different things. She knows that she probably did annoy you, but it was only out of an intent to learn, become more educated. She thanks him, she knows the township thanks him and she hopes that she will see him in between his many travels.

Chairman Miller stated as you said it's been a long time and there were a lot of ups and downs and a lot of agrees and disagrees, but it's been good working with him.

Vice Chairman Osborne stated that he saw someone who got up each day and tried to do the best they could for the community around them and he applauds that - That desire, that energy and those efforts are appreciated.

Resident Geraldine Ambrosius stated that she wanted to thank Loren for finding information for her every time she called.

Next Meeting – June 21, 2021 @7:00 pm

With no further business Chairman Miller adjourned the meeting at 7:42 pm.