

**MANHEIM TOWNSHIP**  
**5191 Wool Mill Road**  
**Glenville, PA 17329**

**Minutes, Manheim Township Board of Supervisors Meeting**  
**November 20, 2023**

The Manheim Township Board of Supervisors, York County, PA met on Monday, November, 20, 2023 to transact the regular monthly business.

The following were in attendance:

Larry Miller  
Nate Osborne  
Rose Kirkpatrick

Township Staff:

Dennis Perks, Public Works Manager  
Michelle Hershey, Administrator-Secretary-Treasurer

Not Present:

John Elliott, Solicitor

There were 5 people in the audience.

Chairman Miller called the meeting to order at 7:07 PM with the Pledge to the Flag.

**Executive Session -**

There was one executive session held on November 20, 2023, at 6:00 pm to discuss personnel matters.

**Announcements –**

None

**Public Comment –**

Mr. Brumgard addressed the Board of Supervisors regarding the St. Johns Cemetery Association. Mr. Brumgard would like to post an announcement in the newsletter that they are looking to do fundraising for the cemetery to cover the cost of repair work needed. The St. Johns Cemetery just finished repairing the bell tower at a cost of \$6,800.00. Vice Chairman Kirkpatrick asked if the St. Johns Cemetery Association is a nonprofit organization. Vice Chairman Kirkpatrick stated that the Board would need verification from the association that they are a legitimate nonprofit organization before asking residents to donate money. Mr. Brumgard was unsure and would provide the documentation if they have it. The Board stated that once verification is made that the association is a legal nonprofit organization, they would approve advertising in the newsletter.

### **Consent Motion Package**

Chairman Miller made a motion, seconded by Vice Chairman Kirkpatrick, to approve the consent motion package consisting of: Board Minutes of October 16 & October 23, 2023, Tax Collector Report of October 2023 and reports from the following: Road Department (October 2023), Zoning Reports (October 2023), and NYCRPD Activity reports (October 2023).

**Vote 3-0**

### **A. Board Correspondence –**

Vice Chairman Kirkpatrick reported that she received compliments on how well Mitch is doing with the roadside mowing.

### **B. Solicitors Report –**

None

### **C. Committee Reports**

#### **1. Northern York County Regional Police Department –**

Lieutenant Migatalski reported that 3 officers will graduate from the Police Academy and 6 officers will begin field training in December. Municipal luncheon will take place on December 6<sup>th</sup> at the David Tome Substation from 11:00 am to 1:00 pm and on December 7<sup>th</sup> at the Dover headquarters from 11:00 am to 1:00 pm. Toys for Tots toy drive will take place on November 25, 2023, from 11:00 am – 3:00 pm. There will be 2 drop box locations, NYCRPD headquarters in Dover and Baily Coach in Spring Grove.

#### **2. EMA –**

None

### **D. Subdivision –**

#### **Whitetail Ridge LLC Preliminary/Final – Lot Line Adjustment Subdivision Plan**

The application was accepted for review and consideration on November 20, 2023. The application can remain tabled until reviewed by the Manheim Township Planning Commission. The review period will expire on February 20, 2024.

### **E. Unfinished Business –**

#### **Ordinance Amendments**

This can remain tabled.

- A) Agricultural Entrance
- B) Timber Harvest
- C) Junk
- D) Police Citations for Zoning Violations
- E) Shooting Range

### **Violation Notice Blooming Grove Rd.**

Public Works Manager Perks reported that he drove past the property, and it looks like he has moved some items around. Perks reported that he received an anonymous voicemail that they are

burning stuff that is causing black smoke. Unfortunately, Perks was not able to verify as this was on a weekend. Perks will continue to watch the property.

### **Brodbeck Road Violation**

Public Works Manager Perks reported that he was not able to meet with Mr. Walker due to Mr. Walker having issues with his ankle injury. Public Works Manager Perks stated that he spoke with Mr. Walker on the phone regarding expectations for next month's meeting which is to focus on the fallen down barn. Neighboring residents voiced their concerns regarding the lack of clean up going on right now and want the Board of Supervisors to take a harder stance on getting this done.

### **Road Department Radios and Repeater**

Northern York County Regional Police will now be getting a cell tower at their substation in Spring Grove and would like to hold off on purchasing any radios until they can see how this will affect Manheim Township. Remain Tabled.

### **Municipal Building Roof & Siding Quotes**

Public Works Manager Perks provided a spreadsheet with quotes from Gracey and Ausherman. Gracey's quote is \$6,284.00 to repaint the building; Ausherman's quote is \$11,555.00. Gracey's quote to reseal the roof is \$6,384.00 and Ausherman did not provide a quote to reseal the roof. Public Works Manager Perks stated that he did not get any quotes regarding gutters because Supervisor Osborne was going to reach out to someone to see about repairing what we have now. Public Works Manager Perks provided pricing for the snow guards for the roof with a cost of \$1,419.00 and roofing screws in the amount of \$389.93. Chairman Miller stated that they should start doing the screws and snow guards now and will be able to check the condition of the roof. Once that is complete then the board can sign the quote once they know the roof is in good condition.

Chairman Miller made a motion, seconded by Vice Chairman Kirkpatrick to approve the purchase of the snow guards in the amount of \$1,419.00 and the roof screws in the amount of \$389.93.

**Vote 3-0**

### **F. New Business–**

#### **Acknowledge Receipt of Proposal for addition of Agricultural Security Area Home Stambaugh – Lilly Springs Rd. 17.82 Acres**

Supervisor Osborne made a motion, seconded by Chairman Miller to Acknowledge Receipt of Proposal for addition of Agricultural Security Area Home Stambaugh – Lilly Springs Rd. 17.82 Acres.

**Vote 3-0**

### **Intersection Road Bridge Replacement Quote**

Public Works Manager Perks provided quotes from HRG regarding the cost to repair the bridge or replacing the Intersection Road Bridge. The cost to just repair the bridge and leave it in fair condition would be approximately \$89,000.00 and the cost to replace the bridge would be

approximately \$250,000.00. After a brief a discussion the Board of Supervisor stated that they want to replace the bridge.

Chairman Miller made a motion, seconded by Vice Chairman Kirkpatrick to approve the replacement of Intersection Road Bridge with an approximate cost of \$250,000.00.

**Vote 3-0**

**Adopt and Advertise the 2024 Proposed Budget**

Chairman Miller made a motion, seconded by Supervisor Osborne to Adopt and Advertise the 2024 proposed budget.

**Vote 3-0**

**Penn Waste Tipping Fee Increase as of January 1, 2024**

Administrator Hershey reported that effective January 1, 2024, disposal rates at the York County Resource Recovery Facility are increasing \$7.00/ton. The York County Disposal Plan mandates that all municipal like waste be disposed of at the York Incinerator. As a result of this disposal increase, Penn Waste will need to increase its quarterly rate per home by \$1.45 per quarter. The original rate for January 2024 was \$85.44 per quarter. The new quarterly rate for Manheim Township will be \$86.89 per quarter effective January 1, 2024. This figure was arrived at by using the township's 2023 tonnage figures for a total of 942.59 tons. The Pay-per-bag rate option will not be increased.

**ARPA Funds used for Comprehensive Plan and Zoning Ordinance Amendments**

The Board of Supervisors would like to table this discussion until a revised quote can be provided by HRG.

**No Match Grant for Equipment Purchase Discussion**

Public Works Manager Perks stated that HRG provided information on a grant option to be used for equipment purchases. The cost for HRG to do the grant writing would be approximately \$3,500.00. The top equipment purchases would be a new dump truck, a new pickup truck and a skid loader.

Vice Chairman Kirkpatrick made a motion, seconded by Supervisor Osborne to authorize HRG to submit the grant for new equipment purchases with a not to exceed amount of \$3,500.00.

**Vote 3-0**

**G. Purchase Requisitions:**

None

**H. Training Notices:**

None

Next Meeting – December 18, 2023, @7:00 pm

With no further business Chairman Miller adjourned the meeting at 8:45 pm