

MANHEIM TOWNSHIP
5191 Wool Mill Road
Glenville, PA 17329

Minutes, Manheim Township Board of Supervisors Meeting
October 16, 2023

The Manheim Township Board of Supervisors, York County, PA met on Monday, October 16, 2023 to transact the regular monthly business.

The following were in attendance:

Larry Miller
Nate Osborne
Rose Kirkpatrick

Township Staff:

Dennis Perks, Public Works Manager
Michelle Hershey, Administrator-Secretary-Treasurer

Not Present:

John Elliott, Solicitor

There were 8 people in the audience.

Chairman Miller called the meeting to order at 7:00 PM with the Pledge to the Flag.

Executive Session -

None

Announcements –

None

Public Comment –

Avery Hanson with Boy Scout Troop 105 addressed the Board of Supervisors regarding his Eagle Scout Project at Manheim Adventure Park. Some of the ideas presented were landscaping, memorial wall, picnic tables, bird houses. The Board of Supervisors agreed to let Avery Hanson proceed with his Eagle Scout Project and that he needs to provide his plan to the Public Works Manager, and they can go from there.

Resident Randy Brady submitted a \$200.00 donation that he received from Kan and Lynn Bopp to go towards the 2024 annual events that are held at the Manheim Adventure Park.

Consent Motion Package

Chairman Miller made a motion, seconded by Supervisor Osborne, to approve the consent motion package consisting of: Board Minutes of September 18, 2023, Tax Collector Reports August & September 2023, Planning Commission Minutes of October 5, 2023 (draft) and reports from the following: Road Department (September 2023), Zoning Reports (September 2023), and NYCRPD Activity reports (September 2023).

Vote 3-0

A. Board Correspondence –

Vice Chairman Kirkpatrick reported that she received compliments for Public Works Manager Perks stating that he is very amicable and works well with the residents.

B. Solicitors Report –

None

C. Committee Reports

1. Northern York County Regional Police Department –

Lieutenant Migatalski reported that the David Tome Memorial Picnic will take place on October 18, 2023, from 5:30 pm – 7:30 pm at Little Creek Park in Spring Grove. The Toys for Tots toy drive will take place on November 25, 2023, from 1:00 am – 3:00 pm. There will be 2 drop box locations, NYCRPD headquarters in Dover and Baily Coach in Spring Grove.

2. EMA –

None

D. Subdivision –

Whitetail Ridge LLC Preliminary/Final – Lot Line Adjustment Subdivision Plan

Accept for review the Whitetail Ridge LLC Preliminary/Final – Lot Line Adjustment Subdivision Plan. Upon acceptance, the review period will expire on January 17, 2024.

Chairman Miller made a motion, seconded by Supervisor Osborne to accept for review and consideration the Whitetail Ridge LLC Preliminary/Final – Lot Line Adjustment Subdivision Plan with the review period expiring on January 17, 2024.

Vote 3-0

E. Unfinished Business –

Ordinance Amendments

The Planning commission and Zoning Hearing Board are meeting monthly to discuss the revision to the Comprehensive Plan as well as Ordinance Amendments. Vice Chairman Kirkpatrick reported that after attending the workshop held on October 5, 2023, she feels that it would be best to have the volunteer group only work on ordinance amendments and to just focus on one at a time. For next month's workshop the Board of Supervisors would like the volunteer group to focus on the Junk Ordinance Amendment only.

- A) Agricultural Entrance
- B) Timber Harvest
- C) Junk
- D) Police Citations for Zoning Violations
- E) Shooting Range

Violation Notice Blooming Grove Rd.

Public Works Manager Perks reported that he drove past the property, and it looks like some items have been moved. Perks will continue to monitor the property.

Brodbeck Road Violation

Public Works Manager Perks reported there was little progress due to the fact that Mr. Walker has shattered his ankle. Perks provided a list of what he wanted to see at the next inspection and Mr. Walker stated that he and his brother would try to make that happen for the inspection which will take place on Monday, November 20, 2023.

Road Department Radios and Repeater

Northern York County Regional Police will now be getting a cell tower at their substation in Spring Grove and would like to hold off on purchasing any radios until they can see how this will affect Manheim Township. Remain Tabled.

Municipal Building Roof & Siding Quotes

Public Works Manager Perks provided quotes for roof sealing, new roof replacement and painting of the siding. After a brief discussion the Board of Supervisors requested that Public Works Manager Perks create a spreadsheet breaking down the costs. The Board of Supervisors would also like Public Works Manager Perks to get the cost for the roof screws and snow guards as well as the roof gutters and provide the information at next month's meeting. Supervisor Osborne stated that he will reach out to someone he knows regarding the roof gutters.

F. New Business–

Approval to Apply for Grant Funding for Comprehensive Plan Through HRG

Public Works Manager Perks reported that the grant is not open yet but would like to get authorization prior to the grant opening. Perks stated that the estimated cost would be between \$2,500.00 - \$3,500.00. Vice Chairman Kirkpatrick stated that she thinks that this is money well spent. Supervisor Osborne asked if they are looking at doing an entire comprehensive review or to just update what we have. Vice Chairman Kirkpatrick state that she thinks that a thorough review should be done on what we have. Supervisor Osborne was hoping that through the volunteer committee they would be able to narrow down what needs to be looked at and hand that in to HRG so t hat the cost is lower and not be quite as big of a process. Public Works Manager Perks stated that the grant awarded will be determined on what we are looking at doing with our comprehensive plan and the information that we submit will determine how much grant funding we will receive. Chairman Miller stated that the Board of Supervisors need to schedule a time to meet with HRG. Public Works Manager Perks will reach out to HRG to see if they are available to meet on Monday, October 23, 2023, during a special meeting.

Authorization for Bridge Inspection on Intersection Rd. Through HRG

Public Works Manager Perks stated that the bridge on Intersection Rd. needs to be inspected and is requesting authorization for HRG to come and do the inspection. The estimated cost is \$1,000.00 for the inspection.

Chairman Miller made a motion, seconded by Vice Chairman Kirkpatrick to authorize HRG to inspect the bridge on Intersection Rd.

Vote 3-0

Approve the Distribution of the 2023 Allocation of State Aide & Fire Tax

Administrator Hershey reported that the 2023 Allocation of State Aide & Fire Tax will be:

	<u>State Aide</u>	<u>Fire Tax Fund</u>	<u>Total</u>
Jefferson	\$12,542.24	\$4,085.97	\$16,628.21
Pleasant Hill	\$12,542.24	\$4,085.97	\$16,628.21
Lineboro	\$0.00	\$33,256.43	\$33,256.43

Chairman Miller made a motion, seconded by Vice Chairman Kirkpatrick to approve the 2023 Allocation of State Aide & Fire Tax as presented.

Vote 3-0

G. Purchase Requisitions:

None

H. Training Notices:

None

Next Meeting – November 20, 2023, @7:00 pm

With no further business Chairman Miller adjourned the meeting at 8:10 pm