

MANHEIM TOWNSHIP
5191 Wool Mill Road
Glennville, PA 17329

Minutes, Manheim Township Board of Supervisors Meeting
August 21, 2023

The Manheim Township Board of Supervisors, York County, PA met on Monday, August 21, 2023 to transact the regular monthly business.

The following were in attendance:

Larry Miller
Nate Osborne
Rose Kirkpatrick

Township Staff:

Michelle Hershey, Administrator-Secretary-Treasurer
John Elliott, Solicitor

Township Staff not in attendance

Dennis Perks, Public Works Manager

There were 6 people in the audience.

Chairman Miller called the meeting to order at 7:00 PM with the Pledge to the Flag.

Executive Session -

None

Announcements –

None

Public Comment –

None

Consent Motion Package

Chairman Miller made a motion, seconded by Supervisor Osborne, to approve the consent motion package consisting of: Board Minutes of July 17 & July 24, 2023, Tax Collector Reports for July 2023,) and reports from the following: Road Department (July 2023), Zoning Reports (July 2023), and NYCPRD Activity reports (July 2023).

Vote 3-0

A. Board Correspondence –

Vice Chairman Kirkpatrick reported that she received positive comments from residents regarding the storm cleanup.

B. Solicitors Report –

Solicitor Elliott reported that at the request of the Board of Supervisors he looked into the townships ordinance to see if it provided any options on residents who border another municipality that would like to have public water. Solicitor Elliott stated that the only real relevant references in the ordinance to public water would be that if it's determined to be feasible and necessary an applicant would be required to connect to existing public water system if it's there. Solicitor Elliott stated that there isn't anything there that would allow the municipality to prevent someone from doing it, even if it's in another municipality. Solicitor Elliott stated that if this comes up in a subdivision or land development ordinance application a condition could be put in that an engineer would have to inspect and approve in accordance with the water company and the municipalities rules and regulations but short of that the board could not impose their own requirements other than it's done in a way the follows the water companies' standards.

C. Committee Reports

1. Northern York County Regional Police Department –

Lieutenant Migatulski reported that the David Tome Memorial Picnic will take place on October 18, 2023, from 5:30 pm – 7:30 pm at Little Creek Park in Spring Grove. Traffic enforcement on Blue Hill Rd. and Lineboro Rd. continues to be productive.

2. EMA –

None

D. Subdivision –

None

E. Unfinished Business – Ordinance Amendments

Administrator Hershey reported that the Planning Commission and Zoning Hearing Board requested copies of Heidelberg Township, West Manheim Township and Codorus Township comprehensive plans to be able to compare to Manheim Townships comprehensive plan. After getting quotes from Print O State and Staples it would cost \$310.00 per binder. The Board of Supervisors did not want that expense so it was suggested that the binders were split between the group and can be reviewed as each ordinance is being discussed.

- A) Agricultural Entrance
- B) Timber Harvest
- C) Junk
- D) Police Citations for Zoning Violations
- E) Shooting Range

Violation Notice Blooming Grove Rd.

Simon & Pete Schilling with Commonwealth Code attended the second hearing for the Hensel Case for 7755 Blooming Grove RD. Simon made a trip out to the property to take pictures and check on the progress of the front deck/porch. Simon didn't see further progress on the porch since he failed it on May 23, and he also took notice of progress on the junk. Simon provided the pictures to the judge and the judge agreed that there had been progress since the hearing in April.

Based on this, Judge Sneeringer dismissed the care; however, he did agree that the township and him expect to see further progress made on the property. The judge also mentioned to the Hensel's that he would prefer to avoid seeing them back in courts for the same charge. After the hearing, Simon and Pete spoke with the Hensel's in the hallway. The Hensel's said that with it being summer, their roofing company is very busy, and he hasn't gotten a chance to fix the framing issues that were pointed out during the inspection, but Mr. Hensel did address that he knew they were issues, and they should be fixed before the permit expires. The Hensel's Simon and Pete worked out how to proceed forward with inspection in the future.

Brodbeck Road Violation

The property is still showing progress, Mr. Walker is working more at his job, so not as much time is spent at the property, small trash piles have been cleaned up and is working on getting a safer area to get the garage cleaned and junk removed. Next meeting is scheduled with Jackie Walker Monday, September 18, 2023.

Violation Notice Blue Hill Rd.

No updates but property seems to be lightly maintained.

Road Department Radios and Repeater

Northern York County Regional Police will now be getting a cell tower at their substation in Spring Grove and would like to hold off on purchasing any radios until they can see how this will affect Manheim Township. Remain Tabled.

F. New Business–

Approve the 2023-2024 Winter Municipal Service Agreement

Chairman Miller made a motion, seconded by Vice Chairman Kirkpatrick to approve the 2023-2024 Winter Municipal Service Agreement in the amount of \$45,306.38.

Vote 3-0

Savvy Citizen Resident Emergency Notification System

Administrator Hershey provided information to the Board of Supervisors regarding the Savvy Citizen Resident Emergency Notification System. The system does mass notifications, alerts, and event notifications to residents in real time via their preferred method of text messaging or email. Township staff can access this anytime via the app to notify residents of road closures and emergency situations. The cost would be \$1,329.00 per year.

Vice Chairman Kirkpatrick made a motion, seconded by Chairman Miller to authorize the purchase to implement the Savvy Citizen Resident Emergency Notification System at a cost of \$1,329.00 per year.

Vote 3-0

Equipment Operator 3

Administrator Hershey reported that the Board of Supervisors requested to add back on the agenda regarding adding on a full-time Equipment Operator 3 for August at the request of Public Works Manager Perks. It was discussed that a requirement to be an Equipment Operator is to

have their CDL license and that this can be brought back to the Board of Supervisors to discuss at September's meeting.

Fall Festival Date Change and Annual Fundraising Letters

Administrator Hershey reported that due to personnel conflicts the date of the Fall Festival needed to be changed from Saturday, October 14th to Sunday, October 15th. It was requested that annual letters be mailed to businesses asking for an annual donation instead of asking prior to each event in order for businesses to be able to add this to their annual budgets.

Police Board Replacement

Supervisor Osborne made a motion, seconded by Chairman Miller to approve Vice Chairman Kirkpatrick as the new Police Board Representative, replacing Chairman Miller,
Vote 3-0

G. Purchase Requisitions:

None

H. Training Notices:

None

Next Meeting – September 18, 2023, @7:00 pm

With no further business Chairman Miller adjourned the meeting at 7:40 pm