

**MANHEIM TOWNSHIP**  
**5191 Wool Mill Road**  
**Glennville, PA 17329**

**Minutes, Manheim Township Board of Supervisors Meeting**  
**July 17, 2023**

The Manheim Township Board of Supervisors, York County, PA met on Monday, July 17, 2023 to transact the regular monthly business.

The following were in attendance:

Larry Miller  
Nate Osborne  
Rose Kirkpatrick

Township Staff:

Dennis Perks, Public Works Manager  
Michelle Hershey, Administrator-Secretary-Treasurer  
John Elliott, Solicitor

There were 5 people in the audience.

Chairman Miller called the meeting to order at 7:00 PM with the Pledge to the Flag.

**Executive Session -**

None

**Announcements –**

None

**Public Comment –**

None

**Consent Motion Package**

Chairman Miller made a motion, seconded by Vice Chairman Kirkpatrick, to approve the consent motion package consisting of: Board Minutes of June 19 & June 26, 2023, Tax Collector Reports for June 2023,) and reports from the following: Road Department (June 2023), Zoning Reports (June 2023), and NYCRPD Activity reports (June 2023).

**Vote 3-0**

**A. Board Correspondence –**

Vice Chairman Kirkpatrick stated that a resident wanted to pass along that Equipment Operator 1, Mitch Muir is doing an exceptional job roadside mowing.

## **B. Solicitors Report –**

Chairman Miller made a motion, seconded by Supervisor Osborne to authorize Solicitor Elliott to look into what the townships options are if a request is made to bring public sewer and water into the township from an adjoining township.

**Vote 3-0**

## **C. Committee Reports**

### **1. Northern York County Regional Police Department –**

Lieutenant Migatulski reported that they will be hosting National Night Out on August 1, 2023, from 5:30 pm to 8:00 pm at the Dover Borough Fire Hall and there is no cost to attend.

Cal Robertson, the new Co-Responder started on June 29, 2023. There are 3 officers scheduled to be sworn in on Tuesday, July 18, 2023, and 3 officers will graduate from the Police Academy the second week of July. They have 5 people slated to start the Police Academy in July. Traffic enforcement on Blue Hill Rd. continues to be productive. The LPR was put out on Hobart Rd to do a speed study for 10 days. Once the information is downloaded, they will be able to determine what the next step will be for traffic enforcement.

### **2. EMA –**

None

## **D. Subdivision –**

None

## **E. Unfinished Business –**

### **Ordinance Amendments**

A special meeting will be held on Monday, July 24, 2023, at 7:00 pm with the Board of Supervisors, Planning Commission and Zoning Hearing Board to discuss Ordinance amendments.

- A) Agricultural Entrance
- B) Timber Harvest
- C) Junk
- D) Police Citations for Zoning Violations
- E) Shooting Range

### **Violation Notice Blooming Grove Rd.**

Public Works Manager Perks reported that they are scheduled to meet with Judge Sneeringer on August 2, 2023.

### **Brodbeck Road Violation**

Public Works Manager Perks reported that the next meeting with Jackie Walker will take place on September 18, 2023. Perks reported that a boat and mud buggy have been removed as well as a couple pieces of some vehicles along with some piles of trash. When they first started this project there were 20 vehicles and they are now down to 12 to be removed.

### **Violation Notice Blue Hill Rd.**

No updates

### **Road Department Radios and Repeater**

Northern York County Regional Police will now be getting a cell tower at their substation in Spring Grove and would like to hold off on purchasing any radios until they can see how this will affect Manheim Township. Remain Tabled.

### **F. New Business–**

#### **Equipment Operator 2 – Probationary Status**

Administrator Hershey reported that Equipment Operator 2, Travis Dillman's 6-month probation will be up on August 6, 2023. Public Works Manager Perks is requesting that Mr. Dillman be made a permanent employee with a .50 cent per hour pay increase.

Chairman Miller made a motion, seconded by Vice Chairman Kirkpatrick to approve promoting Equipment Operator 2, Travis Dillman to a permanent employee with a .50 cent per hour pay increase.

**Vote 3-0**

#### **Authorize the Distribution of Blue Recycling Bins to Residents at no cost**

Public Works Manager Perks stated that there are over 100 blue recycling bins stored in the garage. Perks would like to get authorization from the Board of Supervisors to be able to distribute these to the residents at no cost if they are interested in having one. Administrator Hershey stated that she will reach out to Penn Waste to confirm that residents are still able to put these out and if there would be a limit on how many they could put out since Penn Waste issued new recycling bins to all the residents.

Chairman Miller made a motion, seconded by Vice Chairman Kirkpatrick to authorize the distribution of blue recycling bins to residents at no cost after confirmation from Penn Waste.

**Vote 3-0**

### **G. Purchase Requisitions:**

1. Road Dept. - TIPCO – Hydraulic Hose Assembly - \$264.63 - SF

Chairman Miller made a motion, seconded by Supervisor Osborne to approve the purchase requisition as presented.

**Vote 3-0**

### **H. Training Notices:**

None

Next Meeting – August 21, 2023, @7:00 pm

With no further business Chairman Miller adjourned the meeting at 7:32 pm