

MANHEIM TOWNSHIP
5191 Wool Mill Road
Glennville, PA 17329

Minutes, Manheim Township Board of Supervisors Meeting
June 19, 2023

The Manheim Township Board of Supervisors, York County, PA met on Monday, June 19, 2023 to transact the regular monthly business.

The following were in attendance:

Larry Miller
Nate Osborne
Rose Kirkpatrick

Township Staff:

Dennis Perks, Public Works Manager
John Elliott, Solicitor

Not Present:

Michelle Hershey, Administrator-Secretary-Treasurer

There were 9 people in the audience.

Chairman Miller called the meeting to order at 7:05 PM with the Pledge to the Flag.

Executive Session -

None

Announcements –

None

Public Comment –

Resident Lynn Smith addressed the Board of Supervisors with one complaint and three concerns. Mr. Smith asked why the driveway hasn't been paved at 5054 Manheim Rd. per the township ordinance. Public Works Manager Perks stated that this is on a state road and any driveway that is connected to a PennDOT road is checked for site distance. After the site distance is approved PennDOT considers blacktopping a dirt driveway as maintenance, so they won't require a permit for that. Supervisor Osborne stated that it's a state highway access permit that gives access to the highway. The township goes above and beyond which specifies what the driveway requires and enforces that. Public Works Manager stated that the resident said that they want to pave it. Chairman Miller stated that Public Works Manager needs to contact Simon Schilling to see if he wrote a contingency on the permit regarding the blacktopping of the driveway. Mr. Smith stated that if Mr. Schilling didn't give a contingency, he wants to know how long the homeowner will have to get that done. Public Works Manager Perks stated that would have been an issue caused by Mr. Schilling. Chairman Miller stated now that Public Works Manager Perks has taken over

zoning it will now be handled in house and taken care of. Supervisor Osborne stated that there is a contingency in the ordinances that if Mr. Schilling missed putting that contingency on the paper work there are procedures to follow to get this resolved. Supervisor Osborne suggested that Public Works Manager Perks research that information. Solicitor Elliott stated that if Mr. Schilling issued a permit that did not meet with the township requirements in error or never issued it in the first place, that can be corrected by indicating that under the township ordinances that it needs to be paved. Solicitor Elliott stated that if Public Works Manager Perks has any questions about this to contact him.

Mr. Smith addressed the Board of Supervisors regarding a construction entrance off Camp Woods Rd. for the Stonesifer subdivision. Mr. Smith wants to know if there was a permit issued for that driveway or construction entrance. Chairman Miller stated that was included in the subdivision. Public Works Manager Perks stated that they had a forestry permit. Public Works Manager Perks stated that he will reach out to owners because he was told plans were being wrapped up.

Mr. Smith addressed the Board of Supervisors regarding paving work on the north section of St. John's Rd. that was listed in the newsletter. Mr. Smith asked if there has been any consideration of taking the same amount of material or less and correcting some other spots in the township. The number one spot is Morning Star Rd. off of Skyview Dr. because the Board of Supervisors apparently allowed other people who work here to highly elevate that road to create a water problem. Public Works Manager Perks stated that is going to be corrected. They are going to mill the upper portion of the blacktop and regrade the DSA. Mr. Smith stated that the township can go and put a little more blacktop on Wolfgang School Rd. or back on Hamme Rd. Public Works Manager Perks stated that he is working on getting grants for Hamme Rd., Wool Mill Rd., and the first part of Wolfgang School Rd.

Mr. Smith addressed the Board of Supervisors regarding a liability issue at Manheim Adventure Park. Mr. Smith asked who assumes the liability if some kid goes back to the big stockpile of dirt and rides their bike down over the bank and gets hurt. Mr. Smith stated there isn't anything there that will keep people out of there, maybe put some signage. Public Works Manager Perks stated that he has posted No Trespassing signs there and every other day they are ripped out of there and stolen. Mr. Smith stated I'm just bringing it to the board's attention. Chairman Miller requested that Public Works Manager Perks take pictures of the signs placed there to show proof that signs were there.

Mr. Smith addressed the Board of Supervisors regarding the appearance of the outside of the municipal building. Vice Chairman Kirkpatrick stated that is something that is being worked on.

Consent Motion Package

Supervisor Osborne made a motion, seconded by Vice Chairman Kirkpatrick, to approve the consent motion package consisting of: Board Minutes of May 15, 2023, Tax Collector Reports for May 2023, Planning Commission Minutes 06/01/2023 (draft) and reports from the following: Road Department (May 2023), Zoning Reports (May 2023), and NYCRPD Activity reports (May 2023).

Vote 3-0

A. Board Correspondence –

Supervisor Osborne stated that he received a call from a resident regarding the disposal of old weed killer, old paint, hazardous material products. Wants to know if the township organizes a pickup for that, does the trash hauler offer a hazardous material day. Public Works Manager Perks stated that the township does not organize anything regarding that type of service and Penn Waste does not offer that as well. York County Solid Waste Authority offers Household Hazardous Waste events multiple times a year. Supervisor Osborne stated it may be something that the township considers sponsoring in the future.

B. Solicitors Report –

Solicitor Elliott had nothing to report.

C. Committee Reports

1. Northern York County Regional Police Department –

Lieutenant Migatulski reported that they held their Explorers Camp last week, which is for youth ages 14-20 and they had 17 participants. June 29, 2023, the new Co-Responder is scheduled to start. There are 3 people scheduled to graduate from the Police Academy the second week of July. They have 5 people slated to start the Police Academy in July. Traffic enforcement on Blue Hill Rd. continues to be productive.

Public Works Manager Perks stated that he had two complaints about speeding on Hobart by Ridge Rd. in both directions. Lieutenant Migatulski stated that they will put out a traffic study prior to any enforcement so that they can pinpoint the times that they need to be in that general area.

2. EMA –

None

D. Subdivision –

None

**E. Unfinished Business –
Ordinance Amendments**

Chairman Miller asked what the Board of Supervisors thoughts are on the proposals that were submitted by HRG Engineering. Vice Chairman Kirkpatrick replied she understands that they were salty but there are grant opportunities out there to offset the costs. Vice Chairman Kirkpatrick stated that something has to be done regarding the ordinance amendments. If they just start tackling the amendments individually to try and keep the costs down until they can see what kind of grant funds are available. Public Works Manager Perks stated that the amendments are the only ones that can be done without doing the Comprehensive Plan which means zoning can not be touched at all. Chairman Miller stated that HRG's quotes, the zoning and subdivision/land development is part of the comprehensive plan. Public Works Manager Perks stated that Ryan with HRG said that since they are pulling it and making it a standalone it doesn't fall under zoning. Chairman Miller stated that HRG has a huge number for zoning and a significant number for subdivision/land development and then an astronomical number for

comprehensive plan. Chairman Miller stated that he thinks that the zoning and subdivision/land development have to be part of the comprehensive plan. Public Works Manager Perks stated that he thinks that is why it's listed as an amendment not a whole new ordinance. Chairman Miller stated that HRG has each one of the amendments priced out, but they also say the comprehensive plan will cost \$64,000.00 and to do the zoning ordinances is \$48,000.00 and to do the subdivision/land development ordinances is \$8,750.00. Chairman Miller stated that he feels that the zoning and the SALDO should all be part of the comprehensive plan and if they aren't why is the comprehensive plan \$64,000.00 without the zoning and subdivision/land development in it. Public Works Manager Perks stated that he can schedule a meeting with HRG. Supervisor Osborne stated does it make sense to try to orchestrate a committee to review and identify areas that need to be addressed, rather than just throw everything at HRG. Chairman Miller asked should we do the amendments that were already suggested and see how they do with that. Supervisor Osborne has concerns about just handing the information over to HRG as they are not familiar with our township so maybe a memo, or committee or meeting will need to be in order for what direction they are looking to go in. The Board of Supervisors requested that Public Works Manager Perks set up a meeting with HRG to hold a special meeting with the Planning Commission and the Board of Supervisors in July to discuss the amendments.

- A) Agricultural
- B) Timber Harvest
- C) Junk
- D) Police Citations for Zoning Violations
- E) Shooting Range

Violation Notice Blooming Grove Rd.

Public Works Manager Perks reported that the 30-day time is set to expire. Simon Schilling is supposed to reach out to him when they get a new date to meet with District Justice, Judge Sneeringer. Judge Sneeringer will be out due to having surgery so there may be a delay.

Brodbeck Road Violation

Next meeting with Jackie Walker will take place on Friday, June 30, 2023.

Violation Notice Blue Hill Rd.

House is up for sale and a real estate agent has reached out to the township to get information on the property.

Road Department Radios and Repeater

Northern York County Regional Police will now be getting a cell tower at their substation in Spring Grove and would like to hold off on purchasing any radios until they can see how this will affect Manheim Township. Remain Tabled.

New HVAC Quotes

Public Works Manager Perks provided quotes to the Board of Supervisors from Baird Heating and Cooling \$20,200.00, Siegman Forced Air Systems, Inc. \$20,900.00 and Stambaugh Plumbing and Heating \$20,827.00. After a brief discussion regarding the provided quotes the Board of Supervisors decided on Baird Heating and Cooling.

Chairman Miller made a motion, seconded by Vice Chairman Kirkpatrick to approve Baird Heating and Cooling for the new HVAC Unit at a cost of \$20,200.00.

Vote 3-0

F. New Business–

Equipment Operator Discussion

Vice Chairman Kirkpatrick stated that she asked Public Works Manager Perks to track his time between Zoning and Public Works because he had mentioned to her about doing more zoning now and needing a little more help with an equipment operator. Public Works Manager Perks stated that he is currently using someone as a seasonal/part-time status now but having this person on full time would be extremely helpful. Malachi Rineholt is currently working seasonal/part-time. He's a young kid, he's smart and he's going to get his CDL on his own. If he doesn't have a CDL he can still use him with the pickup truck and being able to use the smaller equipment. Vice Chairman Kirkpatrick stated after reviewing Public Works Manager Perks report from 5/15/23 to 6/15/23 time frame it shows everyday was spent doing zoning and none on public works. Public Works Manager Perks stated that is correct, between applications, inspections, meetings, cleaning and organizing the zoning office room and files has taken all his time. Vice Chairman Kirkpatrick stated that is all short term. Public Works Manager Perks stated that if you look at the zoning report permits have significantly increased, which will increase inspection times. Chairman Miller asked when Mr. Rineholt was planning on going for his CDL. Public Works Manager Perks replied towards the end of the summer. He wouldn't be looking to hire Mr. Rineholt full-time until then to see how it goes in regards to learning the equipment. Mr. Rineholt is flagger certified. Vice Chairman Kirkpatrick requested that Public Works Manager Perks continue to track his time and a decision can be made in August.

G. Purchase Requisitions:

1. Road Dept. - Staples – 2 HON 310 Series 4-Drawer File Cabinets - \$1296.98 - - \$1,425.00 GF
2. Road Dept. – Truck Specialties – Gaskets, Front Crank Seal & Labor for Truck 3 for oil leak - \$2,900.00 SF.
3. Road Dept. – Monarch – 2x4x4 Box Riser - \$500.00 - GF
4. Road Dept. – Monarch – 3 - 2x4 Inlet Boxes, 3 - 2x4 M Tops for Boxes, 3 – 2x4 Grates for M Tops - \$3,603.00 – SF
5. Administrative – 3 Monkey's Inflatables deposit for 4 bounce houses for Fall Festival - \$498.46 - RF

Chairman Miller made a motion, seconded by Supervisor Osborne to approve the purchase requisitions as presented.

Vote 3-0

H. Training Notices:

None

Next Meeting – June 19, 2023, @7:00 pm

With no further business Chairman Miller adjourned the meeting at 8:05 pm