

MANHEIM TOWNSHIP
5191 Wool Mill Road
Glenville, PA 17329

Minutes, Manheim Township Board of Supervisors Meeting
August 15, 2022

The Manheim Township Board of Supervisors, York County, PA met on Monday, August 15, 2022 to transact the regular monthly business.

The following were in attendance:

Larry Miller, Chairman
Nate Osborne, Vice Chairman
Rose Kirkpatrick, Supervisor

Township Staff:

Michelle Hershey, Administrator-Secretary-Treasurer
Dennis Perks, Public Works Manager
John Elliott, Solicitor
Simon Schilling, Commonwealth Code

There were 11 persons in the audience.

Chairman Miller called the meeting to order at 7:03 PM with the Pledge to the Flag.

Executive Session -

Chairman Miller stated that there was one executive session held on August 15, 2022, at 5:30 pm to discuss legal matters.

Announcements –

None

Public Comment –

Stephanie with Pa State Representative Kate Klunk's office stated that if anyone has any questions on who they should direct their questions to regarding local government issues that would be to the Manheim Township Board of Supervisors and any state related issues would go to PA State Representative Klunk's or Senator Phillips-Hill's office, any federal issues will go to Congressman Lloyd Smucker's office. If there is any confusion on where questions need to be addressed Representative Klunk's office and Senator Phillips-Hill's office have contacts for all the different departments.

Consent Motion Package

Vice Chairman Osborne made a motion, seconded by Supervisor Kirkpatrick, to approve the consent motion package consisting of: Board Minutes of July 18, 2022 & July 25, 2022, Tax Collector Reports for July 2022, and reports from the following: Treasurer (July 2022), Road Department (July 2022), Zoning Reports (July 2022) July NYCPRD Activity report.

Vote 3-0

A. Board Correspondence –

Manheim Township will be hosting a Fall Festival & Trunk or Treat on October 29, 2022, from 3:00 pm – 6:00 pm. The cost incurred would be approximately \$1,500.00 for 3 bounce houses, carnival games, toy handouts for the trunk or treat. Will look at trying to get donations to offset the cost.

Supervisor Kirkpatrick made a motion, seconded by Vice Chairman Osborne to approve the \$1,500.00 cost for the Fall Festival & Trunk or Treat.

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B. Solicitors Report –

Solicitor Elliott stated he has nothing to report.

C. Committee Reports

1. Northern York County Regional Police Department –

Lieutenant Migatalski reported that the National Night Out was held on August 2, 2022, at the Dover Borough Fire Hall. On October 21, 2022, they will be hosting their annual David Tome picnic the location is TBD. Lieutenant Migatalski reported that they have had productive traffic enforcement in the township on Blooming Grove Rd., Lineboro Rd., Glenville Rd., and Blue Hill Rd.

2. EMA –

None

D. Subdivision –

Ferne C. Stonesifer Estate & Brant R. & Telesa A. Berwager – 4 lot Subdivision & 1 Lot Add-On

This application was accepted on March 21, 2022. The 90-day extended review period will expire on September 20, 2022. All agency reviews were completed. Several items were discovered during the local planning review. This can remain tabled until reviewed by the municipal planning commission.

E. Unfinished Business –

Memorial at MACP for Chairman Muir

Dawn Muir is still looking for the right project for the donation money received in honor of Chairman Muir. This can remain tabled.

Ordinance Amendments

Board of Supervisors are discussing multiple Ordinance Amendments regarding Agricultural Entrances, Timber Harvest and Junk, Police Citations for Zoning Violations, Shooting Range. This can remain tabled.

Violation Notice Blooming Grove Rd.

Chairman Miller made a motion, seconded Vice Chairman Osborne to authorize Commonwealth Code Inspection Services to file violation notice with the District Magistrate.

Vote 3-0

Brodbeck Road Violation

Public Works Manager Perks reported that on July 30th, 2022, him and Simon met with Jackie, Elaine, and his younger brother. Public Works Manager Perks and Simon began walking the premises with Jackie and he was informing them on what he was able to complete since June's meeting.

June's Tasks –

- Continue working on mobile home cleanup and removal
- Work on vehicle parts pile
- Remove tires/black pick up
- Get dump truck working

Work Completed for July's Visit –

- Half of mobile home was cleaned up, and the steel was cut and removed
- Vehicle parts pile was sort and things were removed
- Tires were gone and black pick up was cut into 3 pieces
- Received parts to repair dump truck on July 25th

July's Tasks for August's visit-

- Finish the cleanup and removal of the mobile home
- Repair dump truck and empty the dump truck
- Continue to remove junk from property

Mr. Walker is working part time/ as needed at a garage in Hanover. Public Works Manager Perks and Simon did not tell Mr. Walker to do as much this time around because he does need to work. Mr. Walker was very grateful because he is out of money. We will reassess August 30th

ARPA Funds & Uses

Administrator Hershey reported that Supervisor Kirkpatrick, Public Works Manager Perks and herself were in contact with Comcast. After discussing the issues with David Stone he is going to provide better mapping. Mr. Stone stated that we should have been able to get better mapping when this was started. Administrator Hershey reported that a survey will be put into the newsletter that will be active for 30 days for the residents regarding the need for internet service. The Board of Supervisors would like to make sure this is something that the residents want before spending funds.

Road Department Radios and Repeater

Vice Chairman Osborne reported that the school district placed their first order for the first phase at the main campus. Vice Chairman Osborne stated that the township could borrow one of their radios to try once they receive the radios. This can remain tabled.

Morning Star Rd. Storm Water Management Public Works Manager Perks reported that he will be meeting with the municipal engineer at the property on Thursday, August 18, 2022, at 8:00 am.

Shooting Range Ordinance Violation Manheim Rd.

Nothing to report

Backhoe Purchase

Public Works Manager Perks reported that the cost for the 2022 JCB Model 3CX-15 Super 4x4 Loader Backhoe is \$107,860.00 which includes a \$22,000.00 trade in value. The financing would be for \$53,930.00 for 3 years with quarterly payments. \$27,250.00 would be paid out of the State Fund and \$26,680.00 would be paid out of the General Fund to cover the remaining amount. Before authorizing the purchase, the Board of Supervisors would like the bank financing rate and quarterly payment amounts.

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to table to Backhoe purchase until the bank financing rate and quarterly payment amounts are provided.

Vote 3-0

F. New Business–

Blue Hill Rd. Property

Solicitor Elliott reported that he is working on getting in touch with the attorney for the estate this week. Solicitor Elliott will update the Board of Supervisors once he gets a hold of her. Vice Chairman Osborne asked if an official lien has been applied to that property for expenses at this point. Solicitor Elliott stated that a lien has not been formally placed. Vice Chairman Osborne stated that if the property went to settle the estate next week, at this point the township has no legal recourse to get reimbursed. Solicitor Elliott stated that there wouldn't be anything automatic that they would know regarding the outstanding expenses, other than that Solicitor Elliott did send over the invoice to the attorney so she is aware of that now. Solicitor Elliott stated that the estate was open in April and even if it had been closed by now that doesn't wipe out those expenses that are still attached. Administrator Hershey will provide the attorney fees and detective fees to add on to the cleanup cost incurred to Solicitor Elliott on Tuesday.

Chairman Miller asked Solicitor Elliott if he thinks a lien should be filed against the property.

Solicitor Elliott stated that it depends on how cooperative the attorney will be and what information is made available. Chairman Miller asked if Solicitor Elliott doesn't feel there is enough information yet to officially file a lien. Solicitor Elliott stated there is enough information to file a lien, we don't know who to serve notice on other than the representative of the estate. Solicitor Elliott stated that if the board wants to provisionally authorize placing a lien and he can try to confirm what the status of the estate is. Vice Chairman Osborne stated that if we miss this opportunity when the title exchanges hands, they could ignore the request and lose out on recouping our taxpayer dollars.

Vice Chairman Osborne made a motion, seconded by Supervisor Kirkpatrick to give the estate until the end of the week to respond in a responsive manner to Solicitor Elliott's request and if he does not feel he is getting that responsive feedback then he is authorized to proceed with filing a lien on the property.

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Glenville Road Speeding Updates

Supervisor Kirkpatrick reported that she requested this to be put on the agenda with the ongoing speeding issues and having additional police coverage. Public Works Manager Perks stated that in order to get things changed the township would have to give PennDot permission to go ahead and do a study on the amount of traffic. Supervisor Kirkpatrick asked if there was a possibility to put stop signs at Church & Glenville. Chairman Miller stated that the last traffic study results that were done was that there wasn't enough traffic to make it a 3 way stop. They also didn't like the stop sign coming up from Black Rock Church, because that would be a stop sign on a hill. Supervisor Kirkpatrick stated that they will just have to try and continue to reach out to PennDot. Chairman Miller stated that the questions that need to be asked is about doing the speed study and possibly putting the stop sign at Church St. instead of Blue Hill Rd.

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to authorize Public Works Manager Perks to give authorization to PennDot to do the traffic study.

Vote 3-0

2022 – 2023 Winter Municipal Services Renewal

Chairman Miller made a motion, seconded by Vice Chairman Osborne approve the 2022 – 2023 Winter Municipal Services Renewal in the amount of \$44,417.74.

Vote 3-0

G. Purchase Requisitions:

None

Training Notices:

None

Next Meeting – September 19, 2022 @7:00 pm

With no further business Chairman Miller adjourned the meeting at 7:40 pm.