

MANHEIM TOWNSHIP
5191 Wool Mill Road
Glennville, PA 17329

Minutes, Manheim Township Board of Supervisors Meeting
July 18, 2022

The Manheim Township Board of Supervisors, York County, PA met on Monday, July 18, 2022 to transact the regular monthly business.

The following were in attendance:

Larry Miller, Chairman

Nate Osborne, Vice Chairman

Rose Kirkpatrick, Supervisor- via telephone

Township Staff:

Michelle Hershey, Administrator-Secretary-Treasurer

Dennis Perks, Public Works Manager

Not Present:

John Elliott, Solicitor

There were 10 persons in the audience.

Chairman Miller called the meeting to order at 7:02 PM with the Pledge to the Flag.

Executive Session -

None

Announcements –

Mark Anders the new Equipment Operator 2 was introduced.

Public Comment –

Resident Lynn Smith addressed the Board of Supervisors with various questions. Mr. Smith asked the status of the property on Manheim Rd regarding storm water. Chairman Miller stated that has been resolved and the contractor will be correcting to original plans. Mr. Smith asked if the permit issued by DEP for a permitted dump site at the recreation park is still active. Public Works Manager Perks stated yes, it is still active. The permit was bumped up to a NPDES permit and there are two years remaining on that permit. Mr. Smith asked about political signs that are sitting along the roadway and that they are not in regulation with the township ordinance. Mr. Smith asked why Morningstar Rd. was super elevated to the right when you go down the hill. Public Works Manager Perks reported that was from the previous Road Foreman who used grant funds for the project. Public Works Manger Perks stated that the previous Road Foreman wanted to put it so that the water would sheen off and go into the field. Mr. Smith stated that there is a drainage pit in the field and asked if the concrete box and grate are still visible. Public Works Manager Perks stated that yes, it's still there. Public Works Manager Perks stated that he

is looking at black topping from Skyview passed Wilt's Farm. Chairman Miller stated York County Conservation will be meeting with the homeowner and the township to discuss the issue.

Consent Motion Package

Chairman Miller made a motion, seconded by Vice Chairman Osborne, to approve the consent motion package consisting of: Board Minutes of June 20, 2022, Tax Collector Reports for June 2022, and reports from the following: Treasurer (June 2022), Road Department (June 2022), Zoning Reports (June 2022) June NYCPRD Activity report.

Vote 3-0

A. Board Correspondence –

None

B. Solicitors Report –

Nothing to report.

C. Committee Reports

1. Northern York County Regional Police Department –

Officer Migatalski reported that the National Night Out will be held on August 2, 2022 at the Dover Borough Fire Hall starting at 5:30 pm

2. EMA –

None

D. Subdivision –

Ferne C. Stonesifer Estate & Brant R. & Telesa A. Berwager – 4 lot Subdivision & 1 Lot Add-On

This application was accepted on March 21, 2022. The 90-day extended review period will expire on September 20, 2022. All agency reviews were completed. Several items were discovered during the local planning review. This can remain tabled until reviewed by the municipal planning commission.

E. Unfinished Business –

Memorial at MACP for Chairman Muir

Dawn Muir is still looking for the right project for the donation money received in honor of Chairman Muir. This can remain tabled.

Ordinance Amendments

Board of Supervisors are discussing multiple Ordinance Amendments regarding Agricultural Entrances, Timber Harvest and Junk. This can remain tabled.

Violation Notice Blooming Grove Rd.

Public Works Manager Perks reported that the violation notices were posted on the property. Will check in with Commonwealth Code to verify if the resident contacted them or if enforcement action needs to move forward.

Brodbeck Road Violation

Public Works Manager Perks reported that they met with Mr. Walker on June 30, 2022, to check on the progress of work. Public Works Manager Perks stated that the dump truck has not been repaired yet, items in the front yard have been removed and cleaned up, working his way up to an old torn down modular home. Once completed Mr. Walker will continue to the back of the property, then flip and come back towards the camper. Currently cleared out 4 vehicles.

ARPA Funds & Uses

List of addresses were sent to Comcast for the design and construction team to provide a quote. Administrator Hershey reported that Mr. Stone with Comcast will be meeting with his supervisor and will provide a quote as soon as possible. Vice Chairman Osborne suggested that a survey be sent out to all the residents regarding the need for internet service. The Board of Supervisors would like to make sure this is something that the residents want before spending those funds.

Vice Chairman Osborne made a motion, seconded by Supervisor Kirkpatrick to authorize a survey to be sent out regarding the needs of internet service in the township.

Vote 3-0

Road Department Radios and Repeater

Vice Chairman Osborne reported that the school district placed their first order for the first phase at the main campus. Vice Chairman Osborne stated that the township could borrow one of their radios to try once they receive the radios.

F. New Business–

Morning Star Rd. Storm Water Management

Public Works Manager Perks reported that the resident of the Morning Star Rd property contacted DEP regarding storm water runoff to his property. DEP turned it over to York County Conservation and there is a meeting scheduled at the property on July 26th at 10:00 am. Public Works Manager Perks requested that at least one board member attend.

Shooting Range Ordinance Violation Manheim Rd.

Supervisor Kirkpatrick reported that she spoke with Pete Schilling last week. Pete Schilling had a call out to the Bureau of Alcohol, tobacco, and firearms. Pete Schilling received a phone call from her today and they went over compliance. Pete Schilling also discovered that the person running the shooting range is not the actual homeowner, which caused a bit of a delay. Pete Schilling will post and send the official mailing to the homeowner on July 19, 2022, to let them know that they are in violation of the township ordinance, and they need to follow the ordinance by getting it resolved by filing for a variance. Chairman Miller stated that at this point there isn't anything that they can do until the property is posted and the violation notice has been mailed out. Neighboring resident Joshua Smith stated that the next class is scheduled for this Saturday and wants to know what they can do about that. Supervisor Kirkpatrick stated that the property is being posted tomorrow so they must cease and desist. Joshua Smith stated so if they don't comply with the cease and desist does he call the police. Supervisor Kirkpatrick stated that they must follow due diligence to find out who the property owner is. If they would have given the violation to the wrong person, it would have taken more time to get this taken care of. Supervisor Kirkpatrick stated that she is following up on this situation with daily phone calls with the

building codes officer and she will continue to do so. Supervisor Kirkpatrick stated that once the violation notice is posted tomorrow it will be the homeowner's obligation to make sure the business ceases and desists. Joshua Smith stated that he appreciates that Supervisor Kirkpatrick is doing that. Chairman Miller stated if they don't cease and desist with the business the residents have a right to contact Northern York County Regional Police Department. Lieutenant Migatalski stated that if there is an ordinance on the books, they will enforce it. Vice Chairman Osborne asked if the township should provide the police department with a copy of the violation notice to cease and desist. Lieutenant Migatalski stated that it wouldn't hurt for them to have a copy on hand. A copy of the notice will be sent to Administrator Hershey, and she will email it over to Northern York County Regional Police.

Manheim Adventure Park – Remove or Repair Horseshoe Pits

Public Works Manager Perks stated that the horseshoe pits at the recreation park are in very bad shape and wanted to get the Board of Supervisors approval to either remove them or repair them. Members of the audience stated that they have never seen anyone ever using them. The Board of Supervisors authorized Public Works Manager Perks to remove the horseshoe pits.

Chairman Miller made a motion, seconded by Vice Chairman Osborne to remove the horseshoe pits at the Manheim Adventure Recreation Park.

Vote 3-0

Revised Fees for Commonwealth Code Inspection Services

Due to the increase in transportation costs, additional stormwater mitigation services, and the recent increase in lengthy and involved ordinance enforcement services, Commonwealth Code has provided a revised fee schedule:

Residential Applications \$50.00

Residential Inspections \$50.00

Commercial Applications \$100.00

Commercial Inspections \$100.00

Administration Fee \$15.00

Ordinance complaints beyond an initial investigation will be charged to the municipality at a rate of \$60.00 per hour, in quarterly increments.

Enforcement involving filing and appearances at a District Magistrate will be charged \$75.00 per hour to the property owner.

Chairman Miller made a motion, seconded by Vice Chairman Osborne to approve the Commonwealth Code Inspection revised fee schedule.

Vote 3-0

Copier Lease Renewal

Administrator Hershey reported that the copier lease is up for renewal. The quoted 60-month renewal price would be \$180.62 a month for the same copier just a newer model. Currently paying \$183.62 a month.

Chairman Miller made a motion, seconded by Vice Chairman Osborne to approve the 60-month copier lease removal at a cost of \$180.62 a month.

Vote 3-0

G. Purchase Requisitions:

Road Dept – Demo Saw – Atlantic Tractors - \$1,079.00 SF

Supervisor Kirkpatrick made a motion, seconded by Chairman Miller to approve the purchase request as presented.

Vote 3-0

Training Notices:

None

Next Meeting – August 15, 2022 @7:00 pm

With no further business Chairman Miller adjourned the meeting at 7:48 pm.