

MANHEIM TOWNSHIP
5191 Wool Mill Road
Glennville, PA 17329

Minutes, Manheim Township Board of Supervisors Meeting
May 16, 2022

The Manheim Township Board of Supervisors, York County, PA met on Monday, May 16, 2022 to transact the regular monthly business.

The following were in attendance:

Larry Miller, Chairman
Nate Osborne, Vice Chairman
Rose Kirkpatrick, Supervisor

Township Staff:

Michelle Hershey, Administrator-Secretary-Treasurer
John Elliott, Solicitor

Not present:

Dennis Perks, Public Works Manager

There was 7 persons in the audience.

Chairman Miller called the meeting to order at 7:00 PM with the Pledge to the Flag.

Executive Session -

Chairman Miller reported that there was an executive session on Monday, April 25, 2022, at 6:15 PM and Monday May 16, 2022, at 6:30 PM to discuss legal matters.

Announcements –

None

Public Comment –

Avery Hanson with the Boy Scouts did an interview with the Board of Supervisors for a project he was working on.

Consent Motion Package

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick, to approve the consent motion package consisting of: Board Minutes of April 18, 2022, Tax Collector Reports for April 2022, and reports from the following: Treasurer (April 2022), Road Department (April 2022), Zoning Reports (April 2022) April NYCYPD Activity report.

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A. Board Correspondence –Supervisor Kirkpatrick reported that there were two positive comments received from residents regarding interactions between them and the road department.

Supervisor Kirkpatrick reported that the Meet and Greet went well.

B. Solicitors Report –

Solicitor Elliott stated that he has nothing to report.

C. Committee Reports

1. Northern York County Regional Police Department –

Officer Migatulski reported that Senator Kristen Phillips-Hill obtained a \$1,000,000.00 funding grant for a cell phone tower that will be placed at the David Tome substation in Spring Grove. Officer Migatulski reported that North Point Development Co. has indicated that they will donate land and \$5,000,000.00 cash for a new police station in one of their developments. North Point Development Co is also working with the York County Economic Alliance to get a matching grant of \$5,000,000.00 towards a new station. Officer Migatulski reported that the departments accreditation will take place on May 11th and 12th. They passed their final assessment and will be recommended to be accredited at their July meeting. Officer Migatulski reported that the NYCRP Commission agreed to change their meeting times from 7:00 pm to 6:00 pm for a several month trial period. Office Migatulski reported that they are in the process of adding 3 juvenile clients to the Project Lifesaver program. Officer Migatulski reported that at the last commission meeting two new officers were sworn in and one officer resigned. Officer Migatulski reported that on September 22, 2022, they will hold their 50th anniversary dinner for the department.

2. EMA –

Kevin Dickmyer introduced himself as the new EMA Coordinator for Manheim Township. Administrator Hershey reported that she has not been able to get in contact with the previous EMA Coordinator, Susan Kolmer in order to get any paperwork, documents or any information that Mr. Dickmyer may need to make the transition. Supervisor Kirkpatrick stated that she would try and reach out to Ms. Kolmer.

D. Subdivision –

Ferne C. Stonesifer Estate & Brant R. & Telesa A. Berwager – 4 lot Subdivision & 1 Lot Add-On

This application was accepted on March 21, 2022. The review period will expire on June 21, 2022. All agency reviews were completed. Several items were discovered that needed to be addressed during the local planning review. This can remain tabled until the plan is reviewed.

E. Unfinished Business –

Memorial at MACP for Chairman Muir

Dawn Muir is still looking for the right project for the donation money received in honor of Chairman Muir. This can remain tabled.

Ordinance Amendments

Board of Supervisors are discussing multiple Ordinance Amendments regarding Agricultural Entrances, Timber Harvest and Junk. This can remain tabled.

Violation Notice Blooming Grove Rd.

No progress has been made regarding the junk removal to date but has until May 15, 2002, as per the 90-day notice. This can remain Tabled

Brodbeck Road Violation

Simon Schilling of Commonwealth Code and Public Works Manager Perks went over to the Brodbeck Rd. property for a progress check. They observed obvious progress in the front yard. They discussed with Mr. Walker on what to do over the next month. Schilling and Perks will do another progress check on May 31, 2022. Solicitor Elliott stated that the township does have the ability to make a complaint with the District Justice if expectations aren't met within a certain timeframe.

ARPA Funds & Uses

List of addresses were sent to Comcast for the design and construction team to provide a quote. This can remain tabled.

Road Department Radios and Repeater

Vice Chairman Osborne reported that he did have a follow up meeting with the radio vendor that he uses for the school district. Vice Chairman Osborne reported that when asked about the school district and the township partnering up it seemed to him that it would be a non-issue and that there would be options and avenues for that. There is another follow up meeting scheduled on May 19th.

Paver Claim & Disposal

Administrator Hershey reported that the paver has been reported as a total loss and that they will be submitting the insurance payment of \$20,000.00 plus reimbursement for the towing and estimate cost for repairs. They will be putting out bids to scrap the paver and once they have that back the Board of Supervisors will need to decide on how they want to handle the disposal of the paver at the next meeting.

**F. New Business–
2022 Bid Awards**

An advertised public meeting for the opening of material bids was held at the municipal building Monday, May 16, 2022 at 2:00 PM. All sealed bids were opened at this meeting. Administrator Hershey opened the bids. There was no one present in the audience.

The following bids were submitted for aggregate materials:

	Vendor		Vendor	
	York Building Products		Vulcan	
	P/U	Deliver	P/U	Deliver
AASHTO #57	\$ 11.35	\$15.40		
2A/2RC Stone	\$ 7.55	\$15.30		
R4 Rock	\$15.90	\$25.90		
R5 Rock	\$17.00	\$28.00		

DSA No Bid \$21.20 \$31.20

The following bids were submitted for asphalt materials:

	Vendor	
	York Materials Group	
	P/U	Deliver
9.5 mm Superpave	\$74.00	\$82.90
19 mm Superpave	\$66.80	\$75.70

Administrator Hershey adjourned the bid opening meeting at 2:10 PM.

Awarding of the 2022 Material Bids –

Administrator Hershey presented to the Board of Supervisors the findings of the opened bids.

There was a thorough review of the submitted bids by the Board of Supervisors. Chairman Miller made a motion, seconded by Vice Chairman Osborne to award the bids as follows:

- Aggregate materials - AASHTO #57, R4 & R5 rock, and 2A Stone to York Building products.
- DSA to Vulcan
- Asphalt materials to York Materials Group

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Municipal Engineer RFP

Administrator Hershey reported that one RFP was received from James R. Holley & Associates. The Board of Supervisors will provide reference questions to submit. Once references are completed the Board of Supervisors would like to schedule a meeting with James R. Holley & Associates.

Purchase Requisitions

1. Road Dept. – Replenish signposts and base – 25 – 10’x2” square signposts, 30”x2 ¼’ base, 50 bolts, nuts & washers – Chemung Supply - \$1,635.00 SF
2. Road Dept. – Boxes for pipe replacement – Monarch Products - \$12,052.00 SF
3. Road Dept. – 50-pound bags of fertilizer with Viper – American Seed Co. - \$958.00 SF

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to approve the purchase requisitions as presented.

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Training Notices:

None

Next Meeting – June 20, 2022 @7:00 pm

With no further business Chairman Miller adjourned the meeting at 7:47 pm.