

**MANHEIM TOWNSHIP**  
**5191 Wool Mill Road**  
**Glennville, PA 17329**

**Minutes, Manheim Township Board of Supervisors Meeting**  
**April 18, 2022**

The Manheim Township Board of Supervisors, York County, PA met on Monday, April 18, 2022 to transact the regular monthly business.

The following were in attendance:

Larry Miller, Chairman  
Nate Osborne, Vice Chairman  
Rose Kirkpatrick, Supervisor

Township Staff:

Michelle Hershey, Administrator-Secretary-Treasurer  
Dennis Perks, Public Works Manager  
John Elliott, Solicitor

There was 9 persons in the audience.

Chairman Miller called the meeting to order at 7:04 PM with the Pledge to the Flag.

**Executive Session -**

Chairman Miller reported that there was an executive session on Thursday, April 14, 2022, at 6:00 PM and Monday April 18, 2022 at 6:00 PM to discuss legal matters.

**Announcements –**

Supervisor Kirkpatrick reminded the audience about the meet and greet being held on Thursday, May 12, 2022, from 6:00 pm to 8:00 pm at the Manheim Adventure Park.

**Public Comment –**

None

**Consent Motion Package**

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick, to approve the consent motion package consisting of: Board Minutes of March 21, 2022, Tax Collector Reports for March 2022, Planning Commission Minutes March 3, 2022, and reports from the following: Auditor Reports, Treasurer, Road Department, Zoning Reports (March & April 2022) March NYCRPD Activity report.

**Vote 3-0**

### **A. Board Correspondence –**

Supervisor Kirkpatrick reported that a resident wanted to take time to say thank you for the great customer service that was provided by Public Works Manager Perks and Equipment Operator Muir at their property. The resident stated that it was interesting speaking with them both about managing the Ridge Road water runoff and what the township could do to help the situation.

Supervisor Kirkpatrick reported that a complaint was received by one resident regarding their phone calls not being answered. Supervisor Kirkpatrick stated that the residents should keep in mind that the staff could be in a meeting, attending webinars, on another phone call or out of the office and if a voicemail is left a phone call will be returned as soon as possible.

### **B. Solicitors Report –**

Solicitor Elliott stated that he has nothing to report.

### **C. Committee Reports**

#### **1. Northern York County Regional Police Department –**

Officer Migatulski reported that they are continuing to work on the automated license plate readers. Officer Migatulski reported on Project Lifesaver and that they currently have 9 officers trained for the program. NYCRPD will be having a 50<sup>th</sup> anniversary dinner on September 22, 2022 from 6:00 pm – 9:00 pm at Spring Valley Farms in Conewago Township. Officer Migatulski reported that they had one officer resign. The officer moved out of the career of being in law enforcement. Supervisor Kirkpatrick asked if Officer Magatulski knows the percentage of patrol time spent on Glenville Rd., Church St., and Blue Hill Rd. Officer Magatulski doesn't have that information off hand but Chief Lash or Lieutenant Anderson keeps track of that on the daily logs every day. The officers mark down what area they are in and for how long. Supervisor Kirkpatrick asked if it was possible at next month's meeting to get an idea of what that percentage of time is in those areas so that if residents ask, we can provide them information that even if they haven't seen an officer they have been patrolling there. Office Magatulski stated that he can ask.

#### **2. EMA –**

None

### **D. Subdivision –**

#### **Ferne C. Stonesifer Estate & Brant R. & Telesa A. Berwager – 4 lot Subdivision & 1 Lot Add-On**

This application was accepted on March 21, 2022. The review period will expire on June 21, 2022. All agency reviews were completed. Several items were discovered that needed to be addressed during the local planning review. This can remain tabled until the plan is reviewed on May 5, 2022.

#### **Homer Stambaugh Subdivision & 1 Lot Add-on & MR Applications**

This application was submitted on February 18, 2022. The review period expires on May 20, 2022. This application has been reviewed by all required agencies and the relevant comments have been addressed. Based on the nature of the application and review comments, the

recommended actions are to conditionally approve once all actions have been verified by the Public Works Manager:

- Name correction of homes on Hobart Rd.
- Concrete monuments at Homer & Darney property
- Easement access of 16 ft if an additional home will be built and driveway needs to be shared. This will be stipulated on the deed.

Reg Baugher stated that the triangle portion of the property shown on the plan will need to be taken out of the Ag Security Area.

Chairman Miller made a motion, seconded by Vice Chairman Osborne to conditionally approve the Homer Stambaugh Subdivision & 1 Lot Add-on & MR Applications as presented.

**Vote 3-0**

**E. Unfinished Business –  
Memorial at MACP for Chairman Muir**

Dawn Muir is still looking for the right project for the donation money received in honor of Chairman Muir. This can remain tabled.

**Ordinance Amendments**

Board of Supervisors are discussing multiple Ordinance Amendments regarding Agricultural Entrances, Timber Harvest and Junk. This can remain tabled.

**Violation Notice Blooming Grove Rd.**

No progress has been made regarding the junk removal to date but has until May 15, 2002, as per the 90-day notice. This can remain Tabled

**Brodbeck Road Violation**

Simon Schilling of Commonwealth Code sent in an update reporting that he spoke with Mr. Walker and was told that Mr. Walker is more than okay with getting the junk picked up within the next couple of months and moving the vehicles out of sight to the back of the property and organized. The Board of Supervisors stated at this point it is out of their hands as Commonwealth Code is handling the violations.

Neighboring residents voiced concerns about the status of the property and are asking when this will be taken care of. The Board of Supervisors stated that this is going to take some time and that they have to follow all the laws and proper steps. Supervisor Kirkpatrick reported that violation notices have been sent out. The residents stated that any of the Board of Supervisors are welcome to come on to their property to view all the junk behind the home. The board requested that Administrator Hershey contact tax assessment to verify taxes are paid up to date.

**ARPA Funds & Uses**

List of addresses were sent to Comcast for the design and construction team to provide a quote. This can remain tabled.

### **Road Department Radios and Repeater**

Public Works Manager Perks reported that he is checking in to the email that was forwarded to him about getting in with York County.

### **Electronic sign at Manheim Elementary/grant funding**

Administrator Hershey reported that after attending a webinar with PSATS and contacting them directly it was stated that ARPA funds can be used to purchase the electronic sign. Currently have \$5,145.24 in donations to go towards the sign and the remaining amount can be paid with the ARPA funds. The cost of the sign is approximately \$16,000.00 and the base is covered with in kind donations.

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to authorize using the \$5,145.24 in donations and the remaining amount out of the ARPA funding to purchase the electronic sign to be placed at Manheim Elementary School.

**Vote 2 yes – Vice Chairman Osborne Abstained**

### **Paver Claim & Disposal**

Appraiser came on April 6, 2022, to look at the paver. This can be tabled until we hear back from the insurance company.

### **F. New Business–**

#### **Authorized Bid Letting for 2022 Materials**

Chairman Miller made a motion, seconded by Vice Chairman Osborne to authorize the bid letting for 2022 materials.

**Vote 3-0**

### **Purchase Requisitions**

1. Road Dept. – 2 stainless steel oil pans for truck 1 & 4 – Truck Specialties, \$2,465.00 SF
2. Road Dept. – 6 tires for pickup truck – Mar-Bar Tire Services - \$1,374.00 SF

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to approve the purchase requisitions as presented.

**Vote 3-0**

### **Training Notices:**

None

Next Meeting – May 16, 2022 @7:00 pm

With no further business Chairman Miller adjourned the meeting at 8:00 pm.