

**MANHEIM TOWNSHIP**  
**5191 Wool Mill Road**  
**Glenville, PA 17329**

**Minutes, Manheim Township Board of Supervisors Meeting**  
**March 21, 2022**

The Manheim Township Board of Supervisors, York County, PA met on Monday, March 21, 2022 to transact the regular monthly business.

The following were in attendance:

Larry Miller, Chairman

Nate Osborne, Vice Chairman

Rose Kirkpatrick, Supervisor – Via Phone

Township Staff:

Michelle Hershey, Administrator-Secretary-Treasurer

Dennis Perks, Public Works Manager

John Elliott, Solicitor

There was 6 persons in the audience.

Chairman Miller called the meeting to order at 7:00 PM with the Pledge to the Flag.

**Executive Session -**

None

**Announcements –**

None

**Public Comment –**

None

**Consent Motion Package**

Chairman Miller made a motion, seconded by Vice Chairman Osborne, to approve the consent motion package consisting of: Board Minutes of February 21, 2022, Tax Collector Reports for February 2022, Planning Commission Minutes (draft February 3, 2022) and reports from the following: Treasurer, Road Department, Zoning Reports (February & March 2022) February NYCRPD Activity report.

**Vote 3-0**

**A. Board Correspondence –**

Supervisor Kirkpatrick wanted to remind the audience about the Easter Egg Hunt taking place on April 9, 2022, and the Meet and Greet taking place on May 12, 2022.

## **B. Solicitors Report –**

Solicitor Elliott stated that the Randy Brady proposed addition to the Agricultural Security Area has been advertised and no comments were received so it is ready to open for Public Hearing and to adopt Resolution 557 the Randy Brady addition to the Agricultural Security Area.

Chairman Miller opened the Randy Brady proposed addition to the Agricultural Security Area public hearing at 7:03 pm. Resident Geraldine Ambrosius asked where this property is located. Chairman Miller stated the property is located on Gemstone Lane. With no further comments Chairman Miller closed the public hearing at 7:04 pm.

Chairman Miller made a motion, seconded by Vice Chairman Osborne to adopt Resolution 557 the Randy Brady addition to the Agricultural Security Area.

**Vote 3-0**

A brief discussion occurred regarding the 4357 Blue Hill Rd. property. The Board of Supervisors are going to wait until September to see if the property goes to tax sale. Vice Chairman Osborne asked if the road crew has finished boarding up the property and clearing out the brush. Public Works Manager Perks stated yes, everything has been completed. Administrator Hershey reported that the cost incurred is \$2,532.78 for labor and supplies.

## **C. Committee Reports**

### **1. Northern York County Regional Police Department –**

Officer Neidigh reported that three new officers have been hired and one will be assigned to the Spring Grove station. Officer Neidigh reported on Project Life Saver. This program provides at risk people with a band that has a chip in it, which can locate a person who may wander from home, be lost or disoriented.

### **2. EMA –**

None

## **D. Subdivision –**

### **Ferne C. Stonesifer Estate & Brant R. & Telesa A. Berwager – 4 lot Subdivision & 1 Lot Add-On**

This application was submitted on March 2, 2022. The initial review was completed on March 7, 2022. The application was found to be complete and can be accepted for review and consideration. Upon acceptance, the review period will expire on June 21, 2022.

Chairman Miller made a motion, seconded by Vice Chairman Osborne to accept the Ferne C. Stonesifer Estate & Brant R. & Telesa A. Berwager – 4 lot Subdivision & 1 Lot Add-On for review and consideration.

**Vote 3-0**

### **Homer Stambaugh Subdivision & 1 Lot Add-on & MR Applications**

This application was submitted on February 18, 2022. The review period expires on May 20, 2022. The York County Planning Commission and municipal engineer have completed their

review. The municipal planning commission will review the application on April 7, 2022. This application can remain tabled.

**E. Unfinished Business –  
Memorial at MACP for Chairman Muir**

Dawn Muir is still looking for the right project for the donation money received in honor of Chairman Muir. This can remain tabled.

**Ordinance Amendments**

Vice Chairman Osborne is working on a list of items that the Board of Supervisors would want to explore on the stormwater management end and provide to the municipal engineer for review. This can remain tabled.

**ARPA Funds & Uses**

Solicitor Elliott stated that at the last meeting he was asked about information regarding the ARPA funds and if they can be used to purchase additional police hours. Solicitor Elliott stated unfortunately, the answer is probably no. They can be used for public safety services, including police officers to the extent its reimbursement for a portion of the time spent responding to COVID or if there are administrative or employee costs regarding someone being laid off and they want to get them back to pre-COVID hiring levels, there are instances which it can be used towards police services. It may be complicated because they aren't our employees, they are independently contracting. Solicitor Elliott stated that he has reached out to the Solicitor for the Police Commission, but he hasn't heard back whether he's of the opinion that ARPA funds could be used for that purpose.

**Road Department Radios and Repeater**

Public Works Manager Perks stated that he spoke with Scott from B Moyer and is waiting to schedule a time that Perks, Scott, and Vice Chairman Osborne can meet.

**Violation Notice Blooming Grove Rd.**

Simon Schilling met with the homeowner, discussed plans to mitigate the junk in yard and working without required permits. Schilling followed up with a notice that he handed to Ms. Hensel. No progress has been made regarding the junk removal to date but has until May 15, 2022, as per the 90-day notice. Commonwealth Code is looking in to filing a UCC citation for working without required permit. Public Works Manager Perks reported that they did go over to the creek to try and remove the carcass from the creek, but they were unable to locate it. This can remain Tabled

**Electronic sign at Manheim Elementary/grant funding**

Supervisor Kirkpatrick asked Solicitor Elliott about the sign that is trying to be purchased and put up at the elementary school which is for the purpose of public safety, and it would be used by Manheim Township, Manheim Elementary School and Northern York County Regional Police Department. Supervisor Kirkpatrick stated she has a call in to Jason with DCED and State Representative Kate Klunks office but hasn't received a response yet. Supervisor Kirkpatrick asked can the purchase of the sign be used by the ARPA funds since it's being used for public safety. Solicitor Elliott stated that it would be a similar answer in that it would need to be tied to

COVID response or administrative cost in connection with that. Solicitor Elliott stated that he thinks that purchasing or erecting a new sign, even if it's for public safety purposes, if its not related to COVID response somehow, it's probably not covered. Solicitor Elliott stated that based on the rule and the frequently asked questions, guidance issued by the treasury department he thinks it has to be for any kind of public sector purchases that has to be related to COVID response.

Supervisor Kirkpatrick reported that she spoke with Jason from DCED about grant funding for the sign. There may be a possibility of a grant for a community-based sign but has not heard back. Public Works Manager Perks reported on a grant that will be coming available in April that is only available in York County from gaming money. When applying for this grant he is going to try to include the sign with the salt barn and building update. Supervisor Kirkpatrick stated another option is to utilize some of the funds that are in the rec fund and then the remainder of the funds that were budgeted from the general fund if they don't want to continue waiting. Chairman Miller asked what is the amount that is needed. Vice Chairman Osborne stated that the Manheim Elementary PTO has sponsors to get the base part done. The invoice proposal from Image360 is \$16,000.00, donated amount is somewhere around \$5,000.00, so if the township could come up with \$15,000.00 Vice Chairman Osborne feels he could get the school district to cover some costs and support it with electric service. Vice Chairman Osborne stated that he would hate for the township to miss out on the opportunity to get a lower price on the sign. Vice Chairman Osborne stated that West Manheim Elementary has the money and has been patient, but he is eventually going to have to move forward. Chairman Miller stated that they are going to need a deposit because it's not going to be installed right away. Vice Chairman Osborne stated that there is a 6-week lead time. Chairman Miller asked would it be advisable to give them a deposit so that they know we are serious about purchasing a sign and it covers the immediate costs. Supervisor Kirkpatrick stated that maybe her or Vice Chairman Osborne contact Adam to find out what the actual cost saving is in regard to ordering two signs at the same time. Vice Chairman Osborne stated that he can make that call.

#### **F. New Business– Brodbeck Road Violation**

A Violation notice was sent on March 9, 2022. The return receipt from the post office that the violation notice was sent to, 6506 Brodbeck Rd was delivered and accepted on March 11th. According to the violation notice, Ms. Walker, who signed the note from the post office, has 5 days to respond with a plan to fix the violations. If nothing is heard by Monday afternoon, March 21, 2022, a final notice as a last effort to solve the issue will be sent if nothing is heard after that, Commonwealth Code will discuss filing a citation.

Neighboring residents voiced concerns about this property stating that this property has been like this for 20 plus years and nothing has been done about this. They are concerned that this is going to happen again, and nothing is going to be done about this property. Supervisor Rose stated that this will not be the case, but unfortunately, they have to start the legal process from the beginning and this process may take some time. Supervisor Rose stated that the residents can call in to the township and get updates as well. The residents stated that they will be attending the monthly meetings to make sure that this process is going to continue and something is finally

done about this property. The board stated that they should attend the meetings as well as get updates from the office as needed.

### **Paver Claim & Disposal**

Administrator Hershey reported that the claim was filed, a quote was received from Highway Equipment that the cost to repair the screed is \$80,000.00. The insurance company will be sending an appraiser out to look at the paver. Table the discussion of disposal until they hear back from the appraiser.

### **Purchase Requisitions**

Road Dept. – 4 Chainsaws – Wertz Farm & Power, \$2,312.96 GF

A brief discussion occurred regarding the condition of the chainsaws. It was discussed to try using the canned fuel which may help the chainsaws work better.

Road Dept. – Pipes for pipe replacement on various roads – D B Krieg - \$19,580.00 SF

Chairman Miller made a motion, seconded by Vice Chairman Osborne to approve the Pipes for pipe replacement on various roads – D B Krieg - \$19,580.00.

**Vote 3-0**

Road Dept. – Repairs to Backhoe – Hydraulic Cylinders Rebuilt, A/C Unit & Air Seat Repair – Jesco - \$6,682.00 SF

Chairman Miller made a motion, seconded by Vice Chairman Osborne to approve the Repairs to Backhoe – Hydraulic Cylinders Rebuilt, A/C Unit & Air Seat Repair – Jesco - \$6,682.00

**Vote 3-0**

Road Dept. – New Front Tires for Backhoe – Mar-Bar Tire - \$888.00 SF

Chairman Miller made a motion, seconded by Vice Chairman Osborne to approve the New Front Tires for Backhoe – Mar-Bar Tire - \$888.00

**Vote 3-0**

### **Training Notices:**

Public Works Management Online Training - \$150.00 – April 1, 8, 22 & 29 – Four Part Series.

Chairman Miller made a motion, seconded by Vice Chairman Osborne to approve the Public Works Management Online Training - \$150.00 – April 1, 8, 22 & 29 – Four Part Series.

**Vote 3-0**

Next Meeting – April 18, 2022 @7:00 pm

With no further business Chairman Miller adjourned the meeting at 8:27 pm.