

MANHEIM TOWNSHIP
5191 Wool Mill Road
Glenville, PA 17329

Minutes, Manheim Township Board of Supervisors Meeting
December 19, 2022

The Manheim Township Board of Supervisors, York County, PA met on Monday, December 19, 2022 to transact the regular monthly business.

The following were in attendance:

Larry Miller, Chairman
Nate Osborne, Vice Chairman
Rose Kirkpatrick, Supervisor

Township Staff:

Michelle Hershey, Administrator-Secretary-Treasurer
Dennis Perks, Public Works Manager

Not Present:

John Elliott, Solicitor

There were 5 persons in the audience.

Chairman Miller called the meeting to order at 7:00 PM with the Pledge to the Flag.

Executive Session -

None

Announcements –

None

Public Comment –

None

Consent Motion Package

Vice Chairman Osborne made a motion, seconded by Supervisor Kirkpatrick, to approve the consent motion package consisting of: Board Minutes of November 21, 2022, Tax Collector Reports for November 2022, and reports from the following: Road Department (November 2022), Zoning Reports (November 2022), and November NYCPRD Activity report.

Vote 3-0

A. Board Correspondence –

None

B. Solicitors Report –

Supervisor Kirkpatrick reported that she spoke with Solicitor Elliot in regards to holding a workshop for the Zoning Hearing Board members, Planning Commission members along with the township Solicitor and the Zoning Hearing Board Solicitor. The Board of Supervisors, Public Works Manager and Administrator would also attend. Supervisor Kirkpatrick stated that she would like to get everyone together so that everyone understands their roles and expectations moving forward in 2023. The Board of Supervisors agreed to hold the workshop on Monday, February 27th, requesting that Administrator Hershey send out letters to all members and Solicitors notifying them of the workshop and to RSVP.

C. Committee Reports

1. Northern York County Regional Police Department –

Lieutenant Migatalski reported that they just received a grand for a new cell tower to be located at the Spring Grove substation. Project Lifesaver now has 8 active clients. Two officers graduated from the HAAC Police Academy and will be starting field training. Three officers will be starting the Police Academy in January.

2. EMA –

None

D. Subdivision –

Accept for Review and Consideration – Todd & Colby Gracey subdivision and James Langkam 1 lot add-on.

This application was accepted for review and consideration on November 21, 2022. The application can remain tabled until reviewed by the Manheim Township Planning commission. The review period expires on February 20, 2023.

E. Unfinished Business – Ordinance Amendments

The Board of Supervisors would like more time to review the information provided from Rettew regarding the Ordinance Amendments.

- A) Agricultural
- B) Timber Harvest
- C) Junk
- D) Police Citations for Zoning Violations
- E) Shooting Range

Ordinance amendments to remain tabled.

Violation Notice Blooming Grove Rd.

Public Works Manager Perks reported that the 30-day court order will expire on Wednesday, December 21, 2022. Administrator Hershey reported that permit applications have been submitted.

Brodbeck Road Violation

Public works Manager Perks reported that the next meeting is scheduled for December 20, 2022.

Road Department Radios and Repeater

Public Works Manager Perks reported that he met with Triangle Communications. Perks reported that with their services a repeater would not be needed and that the cost would be \$18.00 per month per radio. Chairman Miller stated that Northern York County Regional Police will now be getting a cell tower at their substation in Spring Grove and would like to hold off on purchasing any radios until they can see how this will affect Manheim Township.

F. New Business–

Adopt 2023 Budget

Chairman Miller made a motion, seconded by Vice Chairman Osborne to adopt the 2023 budget as presented.

Vote 3-0

Authorize Advertising 2023 Adopted Budget & Tax Rates, and January Meeting Dates

- ✓ Board of Supervisors – Tuesday, January 3, 2023 @ 7:00 pm
- ✓ Auditors – Wednesday, January 4, 2023 @ 7:00 pm
- ✓ Planning Commission – Thursday, January 5, 2023 @ 7:00 pm

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to authorize advertising the 2023 adopted budget & tax rates, and January meeting dates.

Vote 3-0

Approve 2023 Rate Schedule from Rettew Engineering

The Board of Supervisors would like to setup meetings with HRG and James Holly Associates to see what their engineering firms could offer Manheim Township. The Board of Supervisors requested that Administrator Hershey contact each engineering firm to setup a date and time in January to meet with these firms.

Chairman Miller made a motion, seconded by Vice Chairman Osborne to approve the 2023 Rate Schedule from Rettew Engineering.

Vote 3-0

G. Purchase Requisitions:

None

H. Training Notices:

None

Next Meeting – February 20, 2023 @7:00 pm

With no further business Chairman Miller adjourned the meeting at 7:35 pm.