

MANHEIM TOWNSHIP
5191 Wool Mill Road
Glennville, PA 17329

Minutes, Manheim Township Board of Supervisors Meeting
November 21, 2022

The Manheim Township Board of Supervisors, York County, PA met on Monday, November 21, 2022 to transact the regular monthly business.

The following were in attendance:

Larry Miller, Chairman

Nate Osborne, Vice Chairman

Rose Kirkpatrick, Supervisor

Township Staff:

Michelle Hershey, Administrator-Secretary-Treasurer

Dennis Perks, Public Works Manager

John Elliott, Solicitor

There were 5 persons in the audience.

Chairman Miller called the meeting to order at 7:00 PM with the Pledge to the Flag.

Executive Session -

There was one executive session on November 9, 2022, to discuss personnel matters and one executive session on November 21, 2022, to discuss personnel and budget matters.

Announcements –

Chairman Miller announced that a long time resident and member of the Recreation Board for 20 years recently passed away. Deb Eibl was responsible for numerous fundraising events that enabled the townships to obtain matching grants for the Manheim Adventure Park.

Public Comment –

None

Consent Motion Package

Chairman Miller made a motion, seconded by Vice Chairman Osborne, to approve the consent motion package consisting of: Board Minutes of October 17, 2022, Tax Collector Reports for October 2022, and reports from the following: Road Department (October 2022), Zoning Reports (October 2022), 2022 SEO Report and October NYCPRD Activity report.

Vote 3-0

A. Board Correspondence –

Administrator Hershey reported that the Fall Festival and Trunk or Treat was a huge success. There were approximately 220 children that attended. There were 3 bounce houses, hayrides, trunk or treating, games and 3 food trucks.

B. Solicitors Report –

Solicitor Elliott reported that he has reached out to Mr. Krofts attorney for an update on the property on Blue Hill Rd. but has not heard back. Solicitor Elliott stated that Attorney Grossnickle said that the owners are in the process of getting the property inspected and appraised so that they can either sell or auction off the property.

C. Committee Reports

1. Northern York County Regional Police Department –

Lieutenant Migatalski reported that Project Lifesaver have 8 active clients. There will be a Toys for Tots Drive being held on November 26, 2022, from 12 – 4. Baily Coach will be providing a bus to fill with donated toys. Traffic enforcement continues on Blue Hill Rd, Blooming Grove Rd., and Lineboro Rd.

2. EMA –

None

D. Subdivision –

Accept for Review and Consideration – Todd & Colby Gracey subdivision and James Langkam 1 lot add-on.

This application was submitted on November 2, 2022. The application is recommended for acceptance. Upon acceptance, the review period would expire on February 20, 2023.

Chairman Miller made a motion, seconded by Supervisor Osborne to accept for review and consideration the Todd & Colby Gracey subdivision and James Langkam 1 lot add-on. The review period would expire on February 20, 2023.

Vote 3-0

E. Unfinished Business –

Ordinance Amendments

The Board of Supervisors would like more time to review the information provided from Rettew regarding the Ordinance Amendments.

- A) Agricultural
- B) Timber Harvest
- C) Junk
- D) Police Citations for Zoning Violations
- E) Shooting Range

Ordinance amendments to remain tabled.

Violation Notice Blooming Grove Rd.

Public Works Manager Perks reported that himself, Simon and Pete Schilling with Commonwealth Code Inspection Services attended a hearing today, November 21, 2022 at 1:00 pm with District Justice Riley. Justice Riley asked if the township was looking for the

violations to be corrected and not fines issued and Commonwealth Code stated yes. They had a discussion as to how to obtain all required permits to which Mr. Hensel was told that the township has a very clear handout available for what needs to be on a zoning permit application (which had already been given to him) and that if he had any confusion about it Mr. Schilling was available to walk them through it. The judge gave the Hensel's a 90-day maximum to fix the issues, however after asking how long Mr. Hensel expects it will take to fix all of the permit violations, Mr. Hensel said 30 days. Mr. Hensel did claim that all of the junk was already removed from the property. Public Works Manager Perks, Simon & Pete Schilling will all be making periodic follow up visits to the property to make sure that the junk is removed, and the permits are applied for within 30 days. The judge ruled the Hensel's not guilty for the improper keeping of animals for what can only by assumed is a lack of evidence, although Judge Riley did not state why. Since the animals are being kept in a location on the property where pictures are not practical, it is hard to get clear evidence of a violation. Public Works Manager Perks, Simon & Pete Schilling will be discussing how they can manage to obtain more evidence at a later time.

Brodbeck Road Violation

Simon Schilling and Public Works Manager Perks made their monthly visit out to the Brodbeck Road property on November 29th.

Jackie and his brother were on site.

The items that we asked to get done last month were:

- Finish mobile home pile
- remove piles from behind mobile home

While progress has continued, those items have not been finished but progress is evident. Jackie also got the dump truck up and working again and has been taking loads of wood/metal out using that. He also got one of his friends' trucks working and removed from the property.

The list of items to do this next month is to continue progress on the mobile home pile, work on the piles behind the mobile home, and work on getting a new job. Our next meeting is scheduled for December 20th.

Road Department Radios and Repeater

Vice Chairman Osborne reported that the school district placed their first order for the first phase at the main campus. Vice Chairman Osborne stated that the township could borrow one of their radios to try once they receive the radios. This can remain tabled.

F. New Business— 2023 Proposed Budget

Administrator Hershey reported that the 2023 draft proposed budget has been provided for review. Hershey reviewed the budget categories and pointed out the following items:

- Road Projects would be pipe replacement on 8 roads possibly more if time permits, blacktop dirt portion of St. John's Rd., regrade upper dirt portion of Morning Star Rd.

- Line Painting
- Building maintenance generator, air conditioning, moving tank, salt shed
- Repairs to equipment
- Recreation Park maintenance
- Northern York Regional Police cost \$302,682.00

Chairman Miller made a motion, seconded by Vice Chairman Osborne to adopt and advertise the proposed 2023 budget to lay open for the twenty-day public inspection.

Vote 3-0

Penn Waste Tipping Fee Increase as of January 1, 2023

Administrator Hershey reported that effective January 1, 2023, disposal rates at the York County Resource Recovery Facility are increasing \$2.00/ton. The York County Disposal Plan mandates that all municipal like waste be disposed of at the York Incinerator. As a result of this disposal increase, Penn Waste will need to increase its quarterly rate per home by .48 per quarter. The original rate for January 2023 was \$80.97 per quarter. The new quarterly rate for Manheim Township will be \$81.45 per quarter effective January 1, 2023. This figure was arrived at by using the township’s 2021 tonnage figures for a total of 977.7 tons. The Pay-per-bag rate option will not be increased.

Approve the 2023 SPCA Animal Care and Housing Agreement

Administrator Hershey reported that the contract fee of \$1,741.00 will not increase for 2023. There will be an increase of \$724.00 with a cost of \$2,465.00 in 2024.

Chairman Miller made a motion, seconded by Vice Chairman Osborne to approve the 2023 SPCA Animal Care and Housing Agreement and the contract fee of \$1,741.00.

Vote 3-0

G. Purchase Requisitions:

Road Dept. – Tire Chains – Mar Bar Tire - \$475.00 SF

Road Dept. – 15w 40 engine oil – Napa - \$749.99 SF

Chairman Miller made a motion, seconded by Vice Chairman Osborne to approve the purchase requisitions as presented.

Vote 3-0

H. Training Notices:

Administrator Hershey – Webinar – Working York Way Through the Second-Class Township Code – 11/30/22 - \$30.00

Public Works Manager Perks – 2-day PSATS Zoning Academy 11/30/22 – 12/01/22 – Butler County \$249.00. Hilton Garden Inn Pittsburgh/Cranberry - \$248.65.

Chairman Miller made a motion, seconded by Vice Chairman Osborne to approve the training notices as presented.

Vote 3-0

Next Meeting – December 19, 2022 @7:00 pm

With no further business Chairman Miller adjourned the meeting at 7:18 pm.