

MANHEIM TOWNSHIP
5191 Wool Mill Road
Glennville, PA 17329

Minutes, Manheim Township Board of Supervisors Meeting
October 18, 2021

The Manheim Township Board of Supervisors, York County, PA met on Monday, October 18, 2021 to transact the regular monthly business.

The following were in attendance:

Larry Miller, Chairman

Rose Kirkpatrick, Supervisor

Township Staff:

Michelle Hershey, Secretary-Treasurer

Dennis Perks, Public Works Manager

Not Present:

Nate Osborne, Vice Chairman

John Elliott, Solicitor

Pete & Simon Schilling – Commonwealth Code Inspection Services

There were 5 people in the audience.

Chairman Miller called the meeting to order at 7:00 PM with the Pledge to the Flag.

Executive Session -

None

Announcements –

None

Public Comment –

None

Consent Motion Package

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick, to approve the consent motion package consisting of: Board Minutes of September 20, 2021, Tax Collector Report for September 2021, and reports from the following: Treasurer, Road Department, Commonwealth Code September/October 2021 Zoning Report and NYCPRD September activity report.

Vote 2-0

A. Board Correspondence –

None

B. Solicitors Report –

None

C. Committee Reports

1. Northern York County Regional Police Department –

Lieutenant Migatulski reported that an open house will take place on October 21, 2021, 5:00 pm – 8:00 pm at the Thoman Dr. Station.

2. EMA –

None

D. Subdivision –

None

E. Unfinished Business –

Memorial at MACP for Chairman Muir

Vice Chairman Osborne spoke with Kevin Dickmyer and stated that Dawn Muir is still looking for the right project for the donation money received in honor of Chairman Muir. This can remain tabled.

Ordinance Amendments

Vice Chairman Osborne is working on a list of items that the Board of Supervisors would want to explore on the stormwater management end and provide to the municipal engineer for review. This can remain tabled.

ARPA Funds & Uses

Secretary-Treasurer Hershey reported that the township would need to tell Comcast what areas they want to provide service to, and the survey & design team would then be able to provide a cost. The map provided shows where Comcast service currently exists in Manheim Twp. A “standard” drop from their plant is around 200-250 feet, so there may be some homes that are colored in red on the attached map that don’t have service because they are beyond a standard distance and were not willing to pay the additional construction costs. The Board of Supervisors requested Secretary-Treasurer Hershey to contact Comcast to see about better mapping to determine where service is currently needed.

Record of Complaints Received for 4357 Blue Hill Rd.

Supervisor Kirkpatrick reported that the citation was sent over to the District Magistrate on September 27, 2021 and returned on October 13, 2021. The citation was refiled on October 13, 2021. Information should be received by next month’s meeting. Supervisor Kirkpatrick stated that if nothing comes back, they can’t locate the property owners, then this will be turned over to Solicitor Elliott. No action is needed at this time.

Well Isolation Waiver Request – Lynn Smith

Chairman Miller stated that the documents received from Mr. Smith on October 15th were sent over to Commonwealth Code, but nothing has been received back regarding if this satisfies what was requested. Mr. Smith asked why Commonwealth Code has to approve this waiver.

Chairman Miller stated that Commonwealth Code does our zoning. Mr. Smith asked that if it's a waiver for a septic system wouldn't it go through the SEO. Chairman Miller stated that the township can contact the SEO and see if this would be something that he would handle. Mr. Smith stated that the SEO told him that a water sample would be sufficient. Chairman Miller asked if Mr. Smith's proposed septic system is going to be further or closer to the well. Mr. Smith stated 5 ft. closer to the well than what the cesspool is now. Mr. Smith stated that he talked with Commonwealth Code after receiving the paperwork and he was told that he would need to take that up with a civil engineer. Mr. Smith stated that the SEO told him that because the septic was going to be closer than 100 ft from a well, including his own that he would have to ask for a waiver. Mr. Smith submitted the paperwork for the waiver and then was told that he needed a water study. Mr. Smith contacted the SEO and was told that in other situations a water sample would be considered appropriate for a sufficient water study. Chairman Miller stated that the township will need to contact the Municipal Engineer to verify all conditions were met per Title 25 and ask what is considered a sufficient ground water study for a well isolation waiver request then they know from this point forward what the proper way to go is.

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to conditionally approve the well isolation waiver request for Lynn Smith contingent that all conditions were met according to Title 25 and the ground water study submitted is sufficient per the municipal engineer.

Vote 2-0

Mills Communication Quote for Repeater and New Radios

Secretary – Treasurer Hershey reported that Road Foreman Shue provided a revised quote prior to his retirement. The revised quote is for 6 mobile units, 3 portable units, plus mounting brackets, and power cables for all the trucks and equipment. Using 6 radios they can move them around to where they are needed. This would be a \$2,000.00 savings, plus a savings of \$750.00 in the repeater rental per year. The repeater would take over 8 ½ years to pay for and the township would have to maintain the repeater on their own. The repeater would need to be replaced after 10 years.

Public Works Manager Perks reported that he has a concern about the revised quote provided by Road Foreman Shue. Perks stated that he understands wanting to cutback to save money but at the same time if he gets an emergency call in and he has to take the bucket truck out he doesn't have time trying to get a radio out of another truck. Perks stated that as far as the handheld radios he has 2 flaggers, and they can't always see them. Perks would like to bump up the handheld radios from 3 to 5 so that he has 2 radios for the flaggers and 3 radios for the road crew. Chairman Miller asked if Perks wants to revise the quote or go back to the original quote that had been provided and how soon does this need to be done. Perks stated that the radios still work. Chairman Miller requested that Perks revise the quote that suites him.

Supervisor Kirkpatrick asked thoughts on the repeater information provided. Hershey stated that Road Foreman Shue was going to reach out the Mills Communication regarding a coverage map but was not received.

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to table the purchase of radios until a revised quote is provided and the Mills Communication Repeater purchase discussion until a coverage map comparison can be done.

Vote 2-0

Maintenance records for Backhoe

Chairman Miller asked what is the main concern with the Backhoe. Perks stated that his concern is it doesn't have the power that it needs to. The hydraulic pump was replaced, and small amounts of shavings were found throughout the system. Chairman Miller stated that he didn't see anything since Plasterer's did that work. Perks stated that he spoke with Road Foreman Shue about the issue, but nothing was taken care of after that. Chairman Miller requested that Perks contact Plasterer and tell them what's going on and get their recommendation on it because Chairman Miller can't see replacing the entire backhoe because of the current issue. Supervisor Kirkpatrick asked Perks to see if he can pull additional information on the work order from the work that was done. Perks stated that he can contact Plasterer's and find out. Chairman Miller would like for Plasterer's to check out the backhoe and see what the pressures are now and maybe there is another issue. Chairman Miller requested Perks to bring back information for the backhoe next month.

Run Electric to Municipal Flagpole

It was suggested to put a spotlight attached to the building projecting to the flagpole instead of running electric to the flagpole.

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to approve the installation of the floodlight to light the flagpole.

Vote 2-0

Guiderail Removal Lakeview Rd.

Brock Berwager from PennDOT said that the guiderail is not PennDOT's. He said there is plenty of recovery area and that they should not need anything there. His suggestion is to remove the old guiderail before it becomes a hazard and be done with it. He said the road is straight in that section, low speed limit, and low ADT traffic count.

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick approve removing the guide rail on Lakeview Rd.

Vote 2-0

Meet and Greet November 9, 2021, or postpone until spring due to COVID

Supervisor Kirkpatrick made a motion, seconded by Chairman Miller to postpone the meet and greet until the spring of 2022 due to COVID concerns.

Vote 2-0

F. New Business–

**Authorize the hiring of Ryan Dutterer as Equipment Operator 2- Payrate \$18.00;
Authorize promoting Mitch Muir to Equipment Operator 1 – Payrate \$22.00**

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to Authorize the hiring of Ryan Dutterer as Equipment Operator 2- Payrate \$18.00; Authorize promoting Mitch Muir to Equipment Operator 1 – Payrate \$22.00.

Vote 2-0

Fire Funds Distribution

Secretary-Treasurer Hershey reported that the 2021 Allocation of State Aide & Fire Tax will be:

	<u>State Aide</u>	<u>Fire Tax Fund</u>	<u>Total</u>
Jefferson	\$10,103.03	\$3,489.82	\$13,592.85
Pleasant Hill	\$10,103.03	\$3,489.82	\$13,592.85
Lineboro	\$0.00	\$27,185.70	\$27,185.70

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to approve the 2021 Allocation of State Aide & Fire Tax as presented.

Vote 2-0

Riding Mower Replacement

Perks reported that Equipment Operator 2 was out mowing and when coming back everything just shut down. Brought the mower back in and talked with Kevin Dickmyer and suggested there may have been some air in the system and try to put some more fluid in. For 2 days worked on the mower trying to bleed the system out and came back after the weekend and it started right up. Tried to test it out on the front lawn and finish up the recreation park and then the blade clutch went out. Over the last few months coming back from the recreation park they have been losing power in one of the pumps. Supervisor Kirkpatrick asked how old the mower is. Perks stated 2004. Perks stated that the reasoning behind going to a 61” mower deck and a little more of a heavy duty zero turn is if they can eliminate the 3-year mowing contract and just mow the entire recreation park inhouse. Secretary-Treasurer reported that the cost savings would be between Approximately \$5,000.00 depending on the length of time it takes to mow the entire recreation park. Perks stated they are looking at purchasing a 61” – 31HP Vanguard Turf Tiger II at a cost of \$11,308.00.

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to authorize the purchase of the 61” – 31HP Vanguard Turf Tiger II at a cost of \$11,308.00.

Vote 2-0

Purchase Requisitions

Enclosed outdoor vinyl letter board – Amazon – \$209.75 – GF 409.370.

Chairman Miller made a motion, seconded by Supervisor Kirkpatrick to approve the purchase requisition as presented.

Vote 2-0

Training Notices:

None

Next Meeting – November 15, 2021 @7:00 pm

With no further business Chairman Miller adjourned the meeting at 7:53 pm.